



**KERALA MARITIME BOARD**

## **Request for Proposal**

**for the monthly rent for a period of three years on lease basis for the acquisition and operation of the department dredger CSD Chandragiri**

***RFP Document No. : KMB/TVM/ 01 /D1-2397/2022-23***  
***Date of Issue : 01/11/2022***

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The information contained in this Request for Proposal (the “RFP”) document or subsequently provided to the Bidder(s), in verbal or documentary or any other form by or on behalf of Kerala Maritime Board (KMB) or any of its employees, is provided to Bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is needed.

The information in this document has been prepared to assist the applicants in preparing the Proposal and it is clarified that it does not constitute an invitation to offer or an offer in relation to the transaction.

- This document does not constitute any contract or agreement of any kind whatsoever.
- This document does not purport to contain all the information that interested firms and their advisors would desire or require in reaching decisions as to the transaction. Interested applicant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information
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**KERALA MARITIME BOARD**  
**REQUEST FOR PROPOSAL (RFP)**

**for the monthly rent for a period of three years on lease basis for the acquisition and operation of the department dredger CSD Chandragiri**

**SECTION 1**

**GENERAL**

In 2017, Government of Kerala enacted the Kerala Maritime Board Act 2017 and constituted the Kerala Maritime Board by merging the establishments of Directorate of Ports, Kerala State Maritime Development Corporation Limited and Kerala Maritime Society. Kerala Maritime board, the nodal agency for all maritime-related activities in Kerala, is planning to imbue a renewed surge in the development of a string of minor ports in the state by ensuring adequate infrastructure and amenities. A total of 17 minor ports have been identified among which the first port chosen for providing this impetus is Kollam Port.

**THE PROJECT**

The Kerala Maritime Board owns four dredger vessels namely CSD Neendakara, Grab Dredger, TSD Sindhuraj and CSD Chandragiri. Out of these four dredgers, CSD Chandragiri, moored at Azhikkal Port, can be utilised for dredging activities and the Board has decided to lease out the Dredger for a period of three years. Now the Chief Executive Officer, Kerala Maritime Board for and on behalf of the Governor of Kerala invites Request for Proposal for the monthly rent for a period of three years on lease basis for the acquisition and operation of the department dredger IHC Beaver B.V. (having 200 cubic meter per hour capacity ) having specifications below mentioned lying at Azhikal port under Kerala Maritime Board and its accessories such as pipeline (1500m) along with anchors, floats etc. in '**as is where is**' condition as per terms and conditions appended below.

**SPECIFICATION OF DREDGER**

YARD NO-02806	ROB
IHC Beaver B.V	P-1933 LITRE
	S-2000 LITRE
Single Walled Dredger P/P-1	Main Engine-2 Engine
Construction – Single Walled	Perkins M 2216C & M190L
Type - MD 110-20-40	PRM Gear Box 1000D4

Rotation - Clockwise	No of cylinder-6
Max Pump pressure-11 bar	Cylinder arrangement-in line
Inlet Flange Diameter-400 mm	Cycle-4 stroke
Outlet Flange Diameter-300 mm	Combustion system –Direct injection
Impeller	
Rotation -	Clockwise
No. of blades	3
Outside diameter	– 1100m
Custodian	Senior Port Conservator, Port and Shipping Office, Azhikkal

### **INVITATION OF RFP**

The Chief Executive Officer, Kerala Maritime Board for and on behalf of the Governor of Kerala invites Request for Proposal under two cover system from eligible applicants, who fulfill the eligibility criteria, as stipulated in the section below, for **“for the monthly rent for a period of three years on lease basis for the acquisition and operation of the department dredger CSD Chandragiri”**. Bidders shall submit their bids separately for the two projects.

Interested parties may obtain the Request for Proposal document from the office of KMB by paying a non-refundable fee as Tender Fee of Rs.5,000/-.

This RFP contains information about the Project, bidding process, Bid Submission, Technical and Financial Proposal requirements and includes the following:

Section I : Invitation of Bid

Section II : Information and Instructions to Applicants

Section III : Letter Comprising the Bid and Forms Seeking Information/Documents

### **ELIGIBILITY CRITERIA**

1. The bid under this RFP will be considered only from those bidders who meet minimum eligibility criteria stipulated hereunder.
2. The Applicants’ competence and capability is proposed to be evaluated under the following parameters:
  - a. Technical Experience of the Applicant and
  - b. Financial Capability in terms of Annual Turnover and Net-Worth (the “Net- Worth”).

3. The evaluation shall be carried out in terms of Pass/Fail of the Applicants for both the above-mentioned parameters separately.
4. The Applicant fulfilling the following conditions will be eligible to apply against this RFP.

Sl. No.	Criteria	Specific Requirements	Documents Required
1.	Applicant Entity	<p>Legal entities duly registered under the Companies Act or Equivalent Act or any public/semi-public entities which are financially autonomous.</p> <p>Entities registered under equivalent law/ act in foreign countries may participate. However, they will need to be registered in India, if selected for this project's implementation.</p> <p><b>Consortiums are not allowed.</b></p>	Certificate(s) of incorporation/establishments.
2	Technical Requirement	<p>The Applicant shall have experience of having satisfactorily completed dredging activities (minimum 10000 cubic meter) in the last three years.</p> <p>Experience in Manning and Manging Vessels shall be an added advantage.</p> <p>Note: Applicant shall attach necessary supporting documents for consideration of projects completed/under development/construction.</p>	Self-attested certificates/ registrations/copy of documents to establish the general requirement conditions to be enclosed.
3	Financial Capacity-Turnover and Net worth	<p>The applicant shall have Average Annual turnover of at least Rs. 5 Crores during the last three FYs.</p> <p>Also, applicant shall have positive Net-Worth during the last three FYs.</p>	Certificate(s) from statutory auditors of the Applicant; Annual Audit Reports- Balance sheets certified by Chartered Accountant
4.	No Debaring Certificate	<p>Any entity which has been debarred, by any public/semi-public agency/Central/ State/Local Government, and the debaring subsists as on the date of Application, would not be eligible, either individually or as member of a Consortium.</p>	Undertaking by the authorized signatory as well as individual members of consortium

## **RFP KEY DETAILS**

1	Tender inviting Authority Designation and Address	<b>The Chief Executive Officer Kerala Maritime Board</b> Valiyathura, Vallakadavu PO Thiruvananthapuram – 695008
2	Name of the Project	RFP for monthly rent for a period of three years on lease basis for the acquisition and operation of the department dredger CSD Chandragiri
3	Mode of Tender	Single Stage Two Cover system based Submission of Bids. (Refer Section III)
4	Tender Fee	Rs. 5,000/- (Rupees Five Thousand only) plus applicable taxes  The Tender Fee shall be paid as Demand Draft drawn in favour of “ <b>The Chief Executive Officer Kerala Maritime Board</b> ” payable at Thiruvananthapuram.
5	Bid Security Amount/Earnest Money Deposit	Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand only) The EMD shall be paid as Demand Draft drawn in favour of “ <b>The Chief Executive Officer Kerala Maritime Board</b> ” payable at Thiruvananthapuram.
6	Bank Guarantee to be submitted by the Successful Bidder upon entering the Contract	Rs.20,00,000/- (Rupees Twenty Lakh only)
7	Bid Validity	90 days from the Due Date for Submission of Bid.
8	Date of Issue of RFP Document	01.11.2022
9	Site Visit	Bidder can visit the dredger moored at Azhikkal port under intimation to the Port Officer in charge (+91 98479 66631 / +91 94463 01737)
10	Last Date for Sending Pre-Bid Queries	15.11.2022
11	Pre-Bid Meeting Date	16.11.2022
12	Last Date and Time for Submission of Proposals	30.11.2022 (03.30 P.M.)
13	Date and Time of Opening of Cover I (“Tender Fee/Pre-Qualification/Technical Proposal”)	30.11.2022 (04.30 P.M.)
14	Technical Presentation by Bidders	05.12.2022
15	Date and Time of Opening of Cover II (“Financial Proposal”)	12.12.2022

16	Issue of the Letter of Intent (LoI)	19.12.2022
17	Acceptance of LoI by the Successful Bidder and Submission of Bank Guarantee	28.12.2022
18	Entering into Legal Contract	01.01.2022

KMB will endeavor to adhere to the timeline indicated above. However, KMB reserves to make necessary changes to the timeline, as and when required. Such change, if any, will published on the website of KMB from time to time.



## SECTION II

### INFORMATION AND INSTRUCTION TO APPLICANTS

#### GENERAL INFORMATION

1. The Kerala Maritime Board will prepare an estimate for making the vessel seaworthy. The successful bidder has to perform all the works mentioned in the estimate for making the dredger operational. Replacement of spares may be required and in such a scenario the successful bidder has to replace it with original spares from the manufacturer/authorized dealer. The successful bidder has to submit the details of spares replaced and the successful bidder should produce the defected items from the authorized dealer and submit the original dealer bill. The procured as well as the replaced items will be inspected by the Engineer from Kerala Maritime Board, who is in charge of the work and the unserviceable/old items should be returned to Kerala Maritime Board for the realization of payment.
2. This proposal is invited for monthly basis for a period of three years.
3. The dredger will be handed over to the successful bidder in 'as is where is' condition and the successful bidder has to make the vessel in full working condition/fully operational.
4. The Successful bidder should insure the dredger from fire, total loss, any other damages etc. and a copy of the insurance certificate should be submitted to the Port Officer concerned.
5. The preventive/predictive/scheduled maintenance of all pipelines, Machineries, equipment of the dredger has to be performed by the Successful bidder as prescribed by the manufacturer.
6. All the operational maintenance and establishment cost like HSD oil, consumable cost, wages & salary etc. should be met by the Successful bidder himself.
7. The log book (as KFC 48, Annexure-3 (See rule 31)) and stock register (in prescribed format) should be maintained
8. The Kerala Maritime Board reserves the right to inspect the dredger without prior intimation. During the time of inspection the Officer authenticated by the KMB has the right to do inspections including verification of the log book and stock register on the dredger.
9. For ensuring the full efficiency and output of the dredger the successful bidder may connect only less than 1000 meters of discharge pipeline and remaining length is to be used as spare.
10. The details of worksheet should be forwarded to the Office of the Kerala Maritime Board (Custodian) on a daily basis on the day itself and a consolidated report should be forwarded to Kerala Maritime Board Office (Custodian) on every Saturday through e mail.

11. The Bank Guarantee/bond should be submitted to the KMB as per the RFP document.
12. As and when the dredger is required by the Kerala Maritime Board/Government for dredging, the same must be carried out by the Successful bidder at the government rates. The minimum notice time for such work will be 15 days.
13. After completing the contract period the dredger should be handed over to Kerala Maritime Board without any damages.
14. The damages found during the handing over time the cost for the rectification/repair work should be borne by the Successful bidder. If it is not incurred by the Successful bidder, the costs will be deducted from the Bank Guarantee submitted by the Successful bidder. If the Bank Guarantee is not enough for the rectification the Kerala Maritime Board will enter to Revenue Recovery procedures for meeting the expense.
15. The Successful bidder have to be submit a dredging plan of every month previously to Kerala Maritime Board (to the Port Officer concerned) and the Successful bidder should follow the submitted dredging plan strictly. If there is any change, the same have to be informed to Port Officer immediately.
16. The minimum amount of acceptance of tender will be equal to the hire charge calculated by Kerala Maritime Board.

## **BIDDING PROCESS**

A Single Stage Two Cover Bidding Process has been adopted for selection of Bidder and invites Bids from eligible firms for the Projects in accordance with the terms and conditions of this RFP. The Bidders are required to submit bid in two covers. The first Cover (“Tender Fee/Pre-Qualification/Technical Proposal”) should involve the evidences of the payment of the Tender Fee and submission of bid security, Pre-Qualification of the Bidders with respect to their Technical & Financial Capacity (Pre-Qualification Stage), and their Technical Proposal (Technical Proposal Stage). The Cover II, containing Financial Bid, of technically qualified bidders only will be opened during the financial evaluation stage.

The format for the letter comprising bid and other forms seeking information/documents are given in Section III. The Bidder may furnish any additional information, which is deemed necessary to establish the capability to successfully complete the envisaged project. The Bidder shall take all necessary due diligence in assessing the project and deliverable before participating in the bid.

## **ACKNOWLEDGEMENT BY BIDDER**

It shall be deemed that by submitting the Bid, the Bidder has;

- made a complete assessment of the RFP;
- received all information requested from KMB;
- accepted the risk of inadequacy, error or mistake in the information provided in this RFP or furnished by or on behalf of KMB relating to any matter contained in this RFP;
- agreed to be bound by the undertakings provided by it under and in terms hereof;
- satisfied itself about all matters, things and information including matters relating to the project site necessary and required for submitting an informed Bid, execution of the project in accordance with the Bidding Documents and Performance of all of its obligations thereunder; and
- acknowledged and agreed that inadequacy, lack of completeness or incorrectness of information provided in the bidding documents or ignorance of any of the matters relating to the project shall not be a basis for any claim for compensation, damages, extension of time for performance of its obligations, loss of profits, etc. from the Authority, or a ground for termination of the Agreement by the Bidder.

KMB shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the RFP or bidding process, including any error or mistake therein or in any information or data given by KMB.

## **PREPARATION OF BID**

The Bid and all related supporting documents in relation to this Bidding Process shall be in English language. In case of supporting documents and/or printed literature furnished by the Bidder being in any other language, true translations of the same in the English language shall be submitted along with it, duly authenticated and certified by the bidder. For the purpose of interpretation and evaluation of the Bid, the translations in English language will be considered.

The Bidder shall submit the Bid in the format given in the format specified in Form A in Section III. The Bid shall be typed or written in indelible ink and signed by the authorized signatory of the Bidder who shall also initial each page of the Bid in blue ink. In case of printed and published documents, only the cover shall be initialed. All the alterations, omissions, additions or any other amendments made to the Bid shall be initialed by the person(s) signing the Bid.

Applicant should furnish the following documents:

**A. LETTER COMPRISING THE BID**

The Bidder shall submit the letter comprising the bid in the format specified in the Form A in Section III of the RFP Document.

**B. ORGANISATIONAL INFORMATION**

Applicant is required to submit the comprehensive information in respect of his organization in the Form B-1 attached.

**C. FINANCIAL CAPABILITY OF THE BIDDER**

Applicant is required to submit the financial capability of the organization with supporting documents in the Form B-2 attached.

**D. PROJECT CREDENTIALS**

Applicant is required to submit the list of similar assignments/projects successfully completed/ongoing during the last seven years in Form C.

**E. DETAILED TECHNICAL PLAN**

Applicant is required to submit a detailed technical plan for the implementation of the project. The plan document shall not exceed 50 pages and shall cover all aspects of the project.

**F. DECLARATION BY THE APPLICANT FOR NOT BEING BLACKLISTED/DEBARRED**

Applicant is required to submit a Certificate to the effect that the Bidder is not debarred/blacklisted by Central/any State Government Department in India as on the date of submission of the Bid, in the format specified in Form D.

## **G. FINANCIAL BID**

Applicant is required to submit their Financial Bid in the format specified in the Section III. The Financial Bid shall be submitted in Form E.

## **BID SUBMISSION**

The Bidders must submit separate bids for each project, if interested in both the projects. The Cover I containing the evidences of the payment of Tender Fee and Earnest Money Deposit, the Pre-Qualification Documents proving Technical & Financial Capacity and the Technical Proposal shall be sealed and superscribed "**Cover I: Tender Fee/Pre-Qualification/Technical Proposal for ....(name of the Project).....**". The Cover II containing the Financial Bid shall be sealed and superscribed "**Cover II: Financial Bid for ....(name of the Project).....**". Both Cover I and Cover II shall be placed in an Outer Cover, which shall be sealed and superscribed "**Bid for ....(name of the Project).....**".

The Bids shall be sent to the following address:

***The Chief Executive Officer  
Kerala Maritime Board  
Valiyathura, Vallakadavu PO  
Thiruvananthapuram - 695008***

## **BID EVALUATION**

The Technical as well as Financial Bids of only those Bidders who qualify the Pre-Qualification Criteria will be considered for evaluation. The qualified bidders in the Pre-Qualification Stage will be evaluated by an Expert Committee based on the Detailed Technical Plan submitted and the Technical Presentation, as and when required by KMB. The Financial Bids of those Bidders who qualify the Technical Proposal Stage only will be considered for Financial Proposal Stage. The evaluation of Financial Bids will be conducted by a Committee constituted by KMB based on the Financial bid Document (Form E) submitted by the Bidders.

### SECTION III

#### Form A

*(To be typed in Firms Letterhead)*

To

*The Chief Executive Officer*

*Kerala Maritime Board*

*Valiyathura, Vallakadavu PO*

*Thiruvananthapuram - 695008*

Sir,

**Sub: Submission of Proposal for ....(name of the Project)....**

Having examined the details given in RFP Notice and RFP document No. ....dated ..... for the above project, I/we hereby submit our Proposal and the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms **B-1, B-2, C, D and E** and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for evaluation of the proposal and have no further pertinent information to supply.
3. I/We shall make availability to KMB any additional information it may find necessary or require to supplement or authenticate the Bid.
4. I/We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the project, without incurring any liability to the Bidders, in accordance with the RFP document.
5. I/We also authorize KMB or their authorized representatives to approach individuals, employers and firms to verify our competence and general reputation.
6. I/We shall keep this offer valid for 90 (ninety) days from the Bid Due Date specified in the RFP.
7. I/We submit the following certificates/documents in support of our suitability, technical knowhow and capability for ....**(name of the Project)**....

(i)..... (Copy enclosed)

(ii)..... (Copy enclosed)

Enclosures

Signature(s) of Applicant(s)

Seal of applicant

Date of submission

**FORM B-1**

**ORGANISATIONAL STRUCTURE OF APPLICANT**

<b>Sl. No.</b>	<b>Information</b>	<b>Response (with supporting documents to be attached)</b>
1	Name and address of the Applicant	
2	Name, Designation, Address and Contact Details of the person to whom all references can be made in connection with this EoI	
3	Legal Status of the applicant(attach copies of original document defining legal status)	
4	Product(s)/Service(s) Offered	
5	Years in business.	
6	Number of similar projects executed (details to be provided in form 3 for each project)	
7	Project Information – Name, Client, Scope, Activity mix, Value, Start/End Dates, etc.	(repeat for each project as per information under (4))

Signature

Designation

**FORM B-2**

**FINANCIAL CAPABILITY OF THE APPLICANT (Supporting document to be attached)**

<b>Sl. No.</b>	<b>Audited Balance sheet for following Financial Years</b>	<b>Annual Turn over Details of Bidder (in INR Crore.)</b>	<b>Annual Net Worth Details of Bidder (in INR Crore.)</b>
1	2019-20		
2	2020-21		
3	2021-22		

\*\*In case audited financial statement is not available, a certificate from Chartered Accountant may be submitted



**FORM C**

**PROJECT CREDENTIALS**

**(Details of similar works/projects/facilities operated by Applicant in the last Seven years)**

<b>1. Project Name:</b>	
<b>2. Location:</b>	
<b>3. Name of Client:</b>	
<b>4. Brief Description of Project:</b>	
<b>5. Status of the Project (completed/ongoing/operational)**</b>	
<b>6. Name of associated Firm(s), if any:</b>	
<b>7. Date of –</b>  <b>a. Date of award of the Project :</b> <b>b. Project Completion Date:</b> <b>c. Commercial Operations Date:</b>	
<b>8. Project cost:</b>	

Signature

Designation

Note: Please use separate sheet for each project

**FORM D**

**FORMAT FOR DECLARATION BY THE APPLICANT FOR NOT BEING BLACKLISTED / DEBARRED**

(To be submitted on the Letterhead of the Bidder)

Date: dd/mm/yyyy

To

***The Chief Executive Officer  
Kerala Maritime Board  
Valiyathura, Vallakadavu PO  
Thiruvananthapuram - 695008***

**Subject:** Declaration for not being debarred/black-listed by Central/any State Government department in India as on the date of submission of the bid **RFP Reference No: XX**

Dear Sir,

I, authorized representative of \_\_\_\_\_, hereby solemnly confirm that the Company \_\_\_\_\_ is not debarred/black-listed by any Central/State Government/PSU entity in India or similar agencies globally for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices or for any other reason as on last date of submission of the Proposal. In the event of any deviation from the factual information/declaration, KMB reserves the right to reject the Proposal or terminate the Contract without any compensation to the Company.

Thanking you,

Yours faithfully,

\_\_\_\_\_  
Signature of Authorized Signatory (with official seal)

Date :

Name :

Designation :

Address :

Telephone &Fax :

E-mail address :

**Form E**

**Financial Bid for the monthly rent for a period of three years on lease basis for  
the acquisition and operation of the department dredger CSD Chandragiri**

<b>1.</b>	<b>Monthly Rent Offered (KMB Works)</b>	
	<i>(in figures)</i>	
	<i>(in words)</i>	
<b>2.</b>	<b>Monthly Rent Offered (Other Works)</b>	
	<i>(in figures)</i>	
	<i>(in words)</i>	
<b>3.</b>	<b>Annual Increment of Rent Proposed (in percentage)</b>	_____ %

Signature

Designation