

Note on item no. 3

Action Taken Report on the Decision / Agenda of the 33rd Board Meeting Held on 03/05/2024

Agenda No.	Agenda	Decision	Action Taken	Section
1.	Quorum of the meeting and Leave of Absence	Leave of absence was granted to Shri. Rabindrakumar Agarwal, Principal Secretary (Finance).	No action required.	
2.	Minutes of 33 rd Board Meeting	The Board confirmed the minutes of 31 ST meeting of the Board.	No action required.	
3.	Action taken report of 32 nd Board Meeting	The Board noted the ATR on the decisions of 30 TH and 31 ST meeting.	No action required.	
4.	Details of administrative sanctions obtained from the Government after 32 nd Board Meeting	The Board noted the details of Administrative Sanctions received from Govt. since the last Board meeting.	No action required.	
5.	Board Circular resolution for opening a new savings bank account in Canara Bank-Ratification	The Board resolved to approve the circular resolution for opening a savings bank account in Canara Bank.	Noaction required.	A6
6.	Ratification of Budget estimate for 2024-25	The Board discussed the matter in detail and resolved to ratify the action of CEO in submitting the revised plan budget to Government of Kerala.	No action required.	A6
7.	Delegation of powers to subordinate officers issued by the Chief Executive Officer-Ratification	The Board discussed the matter in detail and resolved to ratify the orders delegating powers to subordinate officers by CEO.	Board order issued.	B2
8.	Ponnani Sand Purification Plant-Draft of supplementary agreement to be entered with M/s Rajadhani Minerals Pvt. Ltd.	The Board resolved to approve the supplementary agreement incorporating the above changes and authorized the CEO to forward the same to Government for approval.	Board order issued. The agreement was sent to the Government for approval. Reminder also sent. Decision is awaited.	B3
9.	TA entitlement of Kerala Maritime	The Board after detailed discussion resolved the following:	A committee headed by the CEO constituted to frame	A5

	Board staff and officers	<p>1. Maritime Board has to frame a TA/DA regulation for all types of officials under its administration and the same has to be approved by the board and the Government.</p> <p>2. Resolved to authorize the CEO to honor the claims of various categories of officials as per the guidelines submitted to the Board, till a regulation is framed and put in place.</p> <p>3. Resolved to move the Government for relaxation of ceiling limit and fixation of an upper limit of TA/DA of permanent and regular officials of KMB as was obtained in the case of CEO and DDP. Till then CEO may grant the TA/DA on merit basis.</p> <p>4. Resolved to move the Government for fixing of TA/DA claim of the Board members of KMB, for attending the Board meeting</p>	detailed guidelines for Board and Government approval.	
10.	Guidelines for regularization of unregistered vessels and permission for imposing penalty as per section 87(2) for regularization of house boats built before the enactment of Inland Vessels Act 2021(IV Act).	The Board resolved to approve the guidelines for registration of unauthorized vessels and forward the same to Government for formal approval.	Board order issued. The Guidelines for registration of unauthorized vessels sent to Government on 16/05/24.	E3
11.	Extension of contract period of employees	The Board resolved to extend the period of contract staff for a further period of two years, and contract with the staff would be executed on yearly basis.	Board order is under process.	B1
12.	Regarding extension of tenure of securities appointed by KEXCON in detention yard, Alappuzha	The Board resolved to ratify the decision taken by the CEO for the extension of the contract period of the security staff sourced from KEXCON and to approach the government for fund allocation.	Board order issued. Letter sent to Government for fund allocation on 28/05/2024.	E3
13.	Ratification of LHM 180 Liebherr make Container handling crane defects at Azheekkal Port	<p>The Board after detailed discussion</p> <p>1. Resolved to conduct a meeting with M/s Liebherr India Pvt Ltd. to urgently repair the existing engine, since it has not been used since the date of installation.</p> <p>2. Resolved to go for inviting tender for repair of the engine, in case M/s Liebherr India Pvt Ltd. is reluctant to do the same even after the request from KMB.</p> <p>3. Resolved to assess the minimum running hours, a similar engine</p>	Board order issued. The primary meeting with M/s Liebherr Pvt Ltd. was conducted on 14.06.2024.	D1

		should serve as per Liebherr India Pvt Ltd. manufacturing manual and explore the possibility of filing a case against them, citing manufacturing defect and failure to give the minimum running hours.		
14.	Appointment of Internal Auditors	<p>The board discussed the agenda and</p> <ol style="list-style-type: none"> 1. Resolved to engage the Institute of Public auditors (IPA) for the internal audit of all offices of KMB from 2019-20 to 2023-24. 2. Resolved to pay an audit fees of Rs.12.50 lakh + applicable taxes for Internal audit of 5 years. 3. Resolved to pay a daily allowance of RS.450 per person and a room rent of Rs.700 per day per person whenever the audit staff has to stay in hotels for conducting audit of field offices. 4. Resolved to settle the present claim of Rs.1,16,900 + applicable taxes and daily allowance of Rs.20,000 for completing the audit of Vizhinjam Port from 2019-20 to 2022-23 and the fees for the remaining one-year audit is already covered in the total audit fees payable. 	Board order issued appointing Internal Auditors. Audit fee also paid.	A8
15.	Shifting of Regional office in Kochi	<p>The board discussed the matter and</p> <ol style="list-style-type: none"> 1. Resolved to close down the regional office at Kochi, which is functioning at a rented building at present, due to incurring of recurring expenditure for rent and salaries and allowances of the staff without any benefits to KMB. 2. Resolved further to move the Government for suitable amendment of the Act for the closure of the Regional Office. 3. Resolved to authorize the CEO to shift all the documents and equipment to other suitable offices of the Board. 	Action pending. New agenda is placed before the Board for revising the decision.	A2
16.	Status of various activities undertaken by KMB	The Board noted the status report.	No action required.	
17.	Allotting an official residential broadband connection facility for the CEO in order to facilitate official duties in smooth and timely manner-Requesting Permission	The Board resolved to permit CEO to avail a residential broadband connection (including WiFi facility with sufficient speed and data) for official use and authorize to incur amonthly recurring expenditure of Rs.700/-(annually Rs.8400/-) and to meet the expenditure from the general fund.	Board order issued. Official Residential Broadband connection has been established for the CEO.	D2

18.	Conversion of existing Serang and Engine driver license to new scheme under IV Act 2021-extension of time limit	<p>The Board after detailed discussion</p> <ol style="list-style-type: none"> 1. Resolved to permit the existing Certificate of Competency (COC) holders under the KIV Rules to operate the Inland Vessels for one more year from June 2024. 2. Resolved further that all the existing COC holders shall undergo the training program stipulated as per the IV Manning Rules 2022 within one year. 3. Resolved to communicate the decision to the Ministry of Ports and Shipping, IWAI and Department of Ports, Government of Kerala. 	<p>Board order issued. Letter issued to Kerala Public Service Commission on 05th 07th & 9th June 2024. DO Letter sent to IWAI on 20th May 2024.</p>	E1
19.	Report of the Chief executive Officer as per the section 76 of the Kerala Maritime Board Act.	The Board noted the report placed before it under section 76 of the KMB Act.	No action required.	A6
20.	Alappuzha underwater tunnel aquarium- payment of lease rent- Judgement in WP3557/2024- personal hearing	The Board resolved to approve the suggestion of the CEO to charge the normal lease rates of Rs.25000 per day + GST for the land used by the petitioner Mr. Fayas Rahman for extra 11 days.	<p>Board order issued. Letter sent on 18/05/2024 to the petitioner intimating the decision taken in the 33rd Board meeting. The petitioner is directed to pay the normal lease rates of Rs.25000 per day + GST for extra 11 days within 5 days on receipt of the above letter.</p> <p>As per the postal tracking report the above letter has been delivered on 20/05/2024. But no further action initiated from the petitioner till date.</p> <p>It has been decided to send another letter intimating that the KMB is proceeding with the Revenue Recovery.</p>	C3

21.	Revised annual accounts of KMB for the years 2019-20, 2020-21, 2021-22.	<p>The Board after discussion</p> <ol style="list-style-type: none"> 1. Resolved to adopt the revised annual accounts of the KMB for the years 2019-20,2020-21 and 2021-22. 2. Resolved further to submit the revised annual accounts as adopted to the statutory auditors for their report. 3. Resolved to authorise CEO and CFA to sign the revised annual accounts for the above three years. 	Revised annual accounts of KMB for the years 2019-20, 2020-21, 2021-22 is signed by CEO, CFA and Revised annual accounts was submitted to Mr. Benny being Statutory Auditor. Mr. Benny has submitted their statutory audit report and the same is placed as an agenda in the coming Board.	A6
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