

Agenda No.,: 3

Note on Item No.3

Action Taken Report on the Decision / Agenda of the 29th Board Meeting Held on 09/10/2023

Agenda No.	Agenda	Decision	Action Taken	Section
1.	Quorum of the meeting and Leave of Absence	Leave of absence was granted to Adv.NP Shibu and Shri Rabindrakumar Agarwal.	No action required.	
2.	Minutes of 28 th Board Meeting	The Board confirmed the minutes of 28 th meeting of the Board.	No action required.	
3.	Action taken report of 28 th Board Meeting	The Board noted the ATR on the decisions of 28 th meeting.	No action required.	
4.	Details of administrative sanctions obtained from the government after 28 th Board Meeting	The Board noted the details of Administrative Sanctions received from Govt. since the last Board meeting.	No action required.	
5.	Adoption of Annual Accounts of Kerala Maritime Board	The Board resolved to adopt the accounts for the year 2022-23 and decided to submit the accounts to Statutory Auditors for audit as per Sec. 84.	Adoption of accounts for FY 22-23 Financials has been signed by all signatories. Letter has been sent to F&P Dept vide HOKMB-TVM/515/2023-A6 dtd 20.10.2023 for appointment of statutory auditors of KMB for audit of accounts for FY 2022-23	A6
6.	Audit of Annual Accounts of Kerala Maritime Board	The Board resolved to appoint Benny & Co. as Statutory auditors of Kerala Maritime Board for the Financial years 2019-2020 ; 2020- 2021 & 2021-2022 as ordered by C&aG with a revised annual audit fee of Rs 1,00,000/- per year.	A letter vide HOKMB-TVM/515/2023-A6 dtd 13-10-2023 has been given to M/s Benny & Company to take up the Statutory audit	A6
7.	Appointment of Controller of Finance and Accounts (CFA)	The Board resolved to 1. Appoint Mr. S Suresh Kumar, IA&AS(Retd) as the CFA on re-employment with a contract for a initial period of 1 year which can be extended on year to year basis and the Board will	Issued Appointment letter and received Joining Summary.	B1

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		<p>reserve the right to terminate his service if found not satisfactory in between,</p> <ol style="list-style-type: none"> 2. the officer to be paid a consolidated monthly remuneration of Rs. 75,000/- (Rupees seventy five thousand only), 3. the officer to be provided a transportation facility by engaging a contract taxi, 4. the officer to be allowed Travel allowance and Daily allowance which is equal to the Travel allowance and Daily allowance applicable for class 1 officers of the State Government. 		
8.	Constitution of different Technical committees in Kerala Maritime Board	The Board resolved to approve the constitution of different technical committees in Kerala Maritime Board.	No action required.	D1
9.	Payment gateway for conducting KMI Courses at Kerala Maritime Institute	<p>The Board resolved to</p> <ol style="list-style-type: none"> 1. Open bank accounts in Vellayambalam Branch of Bank of Baroda in the name of Kerala Maritime Institute ,Kodungallur and Kerala Maritime Institute, Neendakara, 2. The signatories being any two among the Principal of the academy, Chief Executive officer and Controller of Finance and Accounts. 	Account opening has been initiated.	A6
10.	Commencement of courses under IV rule 2022 – Approval of training fees structure	The Board resolved to accept the fees structure proposed by the committee.	<i>Board Order for the same has been forwarded to the concerned officials on 31st October 2023</i>	E1
11.	Publishing of advertisement in the Mathrubhumi Illustrated weekly and Kaumudi Publications- ratification	The Board resolved to ratify the action of CEO having given advertisements in Mathrubhumi Illustrated weekly and Kaumudi Publications and the expenses met from the General fund of Kerala	No action required.	B2

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		Maritime Board, amounting to Rs. 50,000/- together for both cases.		
12.	Commencing of Cruise Vessel service between the ports operated by Kerala Maritime Board	<p>The Board resolved to</p> <ol style="list-style-type: none"> 1. give permission for cruise operation for a period of 1 year which is extendable on year to year basis, 2. not to consider the exemption claimed by the operator w.r.t wharfage, port charges/pilot/VTMS, free tug services and other statutory fees due to Kerala Maritime Board (KMB), <p>Further resolved not to accept the 5% of revenue offered by the operator since the same is not legally due to KMB.</p>	Action yet to be taken.	B3
13.	Providing pathway to public at the proposed car parking area at Gandhi Road Junction, Kozhikode	The Board resolved to provide a pathway of 3 to 4 meters for public use through the south side of the signal station in lieu of the blocking of the existing pathway to the Balitharppan area for implementation of the parking project.	Letter issued to Kozhikkode Port Officer to provide pathway of 3 to 4 mts. for public use in the land proposed to implement Car Parking Project.	C3
14.	Revenue sharing agreement	<p>The Board resolved to</p> <ol style="list-style-type: none"> 1. approve the draft revenue sharing agreement to be executed with various agencies whom Kerala Maritime Board's land has been allotted for various projects on revenue sharing basis, 2. send the same to all lessees for formal execution. 	The approved revenue sharing agreement has been forwarded to all Port officers as circular No. 13/2023 and uploaded in the website also.	C3
15.	Establishing of sand purification Unit at Azhikkal	The Board resolved to invite fresh EOI for setting up sand purification unit at Azhikkal.	As per Board Decision, CMD was assigned to	C3

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			<p>invite fresh EOI for setting up sand purification unit at Azhikkal. CMD has published the EOI on 25th November 2023. A Pre bid meeting, was conducted by CMD on 02/12/2023. On the basis of the pre bid meeting evaluation report, necessary amendments was made on the RFP to make the deal beneficiary to Kerala Maritime Board. The final report from CMD is awaited.</p>	
16.	Kozhikode Port Bungalow – Rent claim against Minister	<p>The Board resolved to</p> <ol style="list-style-type: none"> 1. ratify the action of using the Port Bungalow as Minister’s constituency office and for the short stay of Minister for conducting meetings, 2. withdraw the claim stated to be payable by the Minister for his stay in the Bungalow. 	Letter issued to Port Officer, Kozhikkode ratifying the short stay of Minister in the Port Bungalow and not to charge any rent for his stay.	C3
17.	Participation of KMB in Global Maritime India Summit-2023 & Crediting the State partnership fee to M/s Global Maritime India Summit from	<p>The Board resolved to</p> <ol style="list-style-type: none"> 1. note the participation of Kerala Maritime Board in Global Maritime India Summit-2023, 2. ratify the action taken by the Chief Executive Officer in releasing 	Order issued by Govt. for remitting the fund from Plan head of "Development of Coastal shipping". Accordingly Fund request sent to Govt. for	C2

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	KMB General Fund and recouping the same	an amount of Rs.50,00,000/- (Rupees Fifty lakh only) from the General Fund of the Kerala Maritime Board (A/c No.38884941020) to the Beneficiary account of M/s Global Maritime India Summit considering the exigency and to move for recoupment of the same from government.	recoupment. Fund not yet received. Reminder letter also sent.	
18.	India – Russia Economic Zone development by Eurasian Business Council	The Board resolved to take note of draft MOU and the copy of letter forwarded to Govt., .	Ratified, Waiting for reply from Govt.	C2
19.	Arbitration proceedings in AR-52/2020, Tisha Ship Management TSD Sindhraj – regarding the possibility of amicable settlement between parties	The Board resolved to proceed with the case of arbitration with Tisha ship management Private Limited rather than negotiation as suggested by Learned Arbitrator.	The copy of board order decision in AR-52/2020 has been mailed to standing counsel Adv K P Sudheer on 8/11/2023. Proof affidavit of Captain Pradeesh K G Nair (KMB witness) submitted on 24/11/2023 and he was present on 25/11/2023. But the claimant prayed for two weeks time to go through the said affidavit and cross examination. Hence next sitting of Arbitral Tribunal adjourned to 13/1/2024	F
20.	Video Presentation on Kerala Maritime Board Activities in Global Maritime Summit 2023 – Regarding	The Board resolved to ratify the action in engaging the agency, 'Business Vision Kozhikkode' for preparing the video presentation for the use of KMB in GMIS-2023 and other business meet at a maximum amount of Rs.2,00,000/-.	Ratified, the firm claimed a total amount of Rs. 190000/- for the work. Proceedings issued for remitting the balance	D4

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			amount.Balance amount of Rs. 140000/- was remitted to firm	
21.	Whether Smt. Indukala P, Additional Law Secretary (retd.) can be appointed as Legal Consultant on contract basis on a monthly remuneration of Rs.35,000/- for period of one year	The Board resolved to appoint Smt. Indukala P, Additional Law Secretary (retd) as Legal consultant on Contract basis on a monthly remuneration of Rs. 35,000/- for a period of 1 year for framing various rules as per IV Act and KMB Act.	Issued Appointment letter and received Joining Summary.	B1
22.	Empanelling of Naval Architects for preparation of drawing, design and conducting stability test for category B,C vessels	The Board resolved to <ol style="list-style-type: none"> 1. authorize Mr. Jofin Lukose and Mr. Nandakumar V K who are qualified Naval Architects who are also contract Surveyors of the KMB to prepare drawing, design and to conduct stability check for class B and C vessels, strictly as per Design and Construction Rules, framed under IV Act, 2021, 2. to pay 20% of the fee collected from vessel owners to the above officials as additional remuneration over and above the contractual pay. 	Empaneling of Naval Architect for preparation of drawing ,design and conducting stability test for Category B,C vessels order issued on 27/12/23 order no: HOKMB-TVM/392/23	B3
23.	Finalising the pilotage fees for the pilotage service rendered by Kerala Maritime Board staff at operational Ports -Reg	The Board resolved to <ol style="list-style-type: none"> 1. fix pilotage fees as proposed, which is fixed at 40% of the pilotage fee paid collected from owners/ operators of the ship subject to a maximum of Rs.30,000/- per month, 2. allow the employee of KMB with valid licence to do pilotage wherever required. 	Letter has been forwarded to govt. for sanctioning the board order vide Letter No. HOKMB-TVM-A2-998/2023 Dated :24/11/2013	A2

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24.	Engaging a project management consultancy firm for Kerala Maritime Board	The Board resolved to authorize the Chairman and CEO to select a Project management consultancy either through open process or to make use of the available PMUs at KSIDC or through selection from accredited agency.	An agreement has been executed with Chief Engineer Kerala State Electricity Board for selection of specialized consultant for Kerala Maritime Board. RFP has been floated by KSEB on 19.12.2023 for selection of specialized consultant to perform as PMU for KMB . Bid submission end date 09/01/2024 .	C1
25.	T A Ceiling for the officers of Kerala Maritime Board	The Board resolved to increase the TA ceiling limit of the CEO and Deputy Director to Rs. 25,000/- per month and Rs. 75,000 quarterly and forward the resolution to Government for concurrence.	Government Have issued G.O(Rt) 927/2023/F&P dated 23/11/2023	A3
26.	Development of Valiyathura Building of Kerala Maritime Board	The Board resolved to <ol style="list-style-type: none">1. move government for cancelling the AS accorded for renovation and maintenance of the building,2. to initiate development of land on PPP mode for any projects including tourism,3. to relocate the HQ of KMB to some suitable place.	<ol style="list-style-type: none">1. Proposal sent to Government in this regard and AS received from Government2. Proposal sent to Government in this regard and AS received from Government3. Proposal sent to Government in this regard and AS not received.	D2

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27.	Online fund collection as per Payment Gateway with Bank of Baroda & Implementation of Internet Payment Gateway Integration & API in association with the existing merchant account	The Board resolved to ratify the action taken by CEO.	No action required.	A6
28.	Request for land from KSEB for establishing 33 kV Substation at B.C.Road Beypore, Kozhikode-Reg	The Board resolved to provide 15 cents (30X20m) of land to KSEB for establishing a 33 kV container Substation inside the compound of KMB Staff Quarters at BC Road, Beypore after checking the technical feasibility of the project, in lieu of B.C. road widening and access to residential quarters.	Letter issued to Port Officer Kozhikkode to transfer land of 15 cent to KSEB before which feasibility study to be conducted by KSEB considering the widening of road and nearness to residential quarters.	C3
29.	Leasing of Transit Shed at Kannur to Good Wood Imports for a period 15 years-Reg	The Board resolved to lease out to Good Wood Imports for a period of 5 years considering their request with 10% yearly increase of rent fixed by Kerala Maritime Board, and to execute agreement to that effect.	Letter issued to Port Officer, Azhikkal to extend the lease of transit shed at Kannur to Good wood imports for with 10% annual increase of rent.	C3
30.	Proposal for leasing out Port Bungalow at Kozhikode - Reg	The Board resolved to note the same.	Regarding the utilization of Port Bungalow building, Board is waiting for the PMC to take effect to develop the Port	C3

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			Bungalow in PPP model as discussed in the meeting held with the Hon'ble Minister of Ports and Chief Secretary.	
31.	Request for NOC for Constructing a football ground at Kozhikode Santhinagar colony	The Board resolved that <ol style="list-style-type: none"> 1. the area of land required for the football ground cannot be spared to any other agency, 2. the MLA may be requested to give the funds to KMB to develop a football ground, directly by KMB. 	Letter issued to Kozhikode Port Officer, that MLA may be requested to give funds to Kerala Maritime Board to develop a football ground directly by Kerala Maritime Board.	C3
32.	Land at Kozhikode South Beach – Report of EOIs Invited – Reg.,	The Board resolved to <ol style="list-style-type: none"> 1. go ahead with project submitted by European Donor who has offered the highest revenue of Rs. 8 lakhs / month, with 10% annual increase in the monthly payable sum 2. give the land for a period of 10 years and the agreement can be extended by mutual consent beyond 10 years, 3. Further resolved that there should be a well defined agreement executed with the licensee, 4. that the various constructions permissible as per law only shall be undertaken by the licensee, that too with the prior permission of KMB. 	Informed Kozhikode Port Officer to go ahead with the project submitted by European Donor.	C3
33.	Conducting EIA study for starting Manual dredging at Kadalundi estuary - Reg.,	The Agenda was withdrawn		C3

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34.	Capital Dredging at Beypore – Reg.,	<p>1. The Board resolved to note the details of the project submitted before it.</p> <p>Further resolved to ask HED to prepare estimate for dredging of the balance area also taking into account the presence of laterite, in the area to be covered under dredging</p>	Informed Kozhikode Port Officer that maximum work has to be undertaken with the AS amount received and fresh proposal for AS has to be submitted for completing the remaining work.	C3
35.	Report of the Chief Executive Officer as per the section 76 of the Kerala Maritime Board Act	The Board noted the agenda	No action required.	