



# KERALA MARITIME BOARD

(A Statutory Board of Govt. of Kerala)

Head Office: TC XXII/1666 (4&5), 1<sup>st</sup> Floor, Mulamoottil Building,  
Pipinmoodu, Sasthamangalam, Thiruvananthapuram – 695010,  
Website: [www.kmb.kerala.gov.in](http://www.kmb.kerala.gov.in) E-mail: [ceo.kmb@kerala.gov.in](mailto:ceo.kmb@kerala.gov.in)



## BOARD ORDER

HOKMB-TVM/1029/2023-FM(TRN1)

30-01-2024

At present there is no centralised accounting system in operation in Kerala Maritime Board to compile the Accounting transactions and it has resulted in serious delay in finalisation of accounts in time. Hence that, to implement a Tally based Centralised Accounting System on cloud, discussions were held with M/s Indmerc Solutions Pvt. Ltd, Kochi, Tally Certified Partner (Service Provider) who supplied the single user Tally software to KSMDCL. Accordingly the Service Provider submitted a proposal for implementing the Tally based Centralised Accounting System on cloud in two phases as per the requirements of KMB.

**Phase-I- 10 users:** (HO -3 users, Regional Offices - 4 users, Kerala Maritime Institutes -2 users and sub-office at Ponnani -1 user).

**Phase-II- 16 users:** (HO-1 user and remaining sub-offices).

| Expected Expenditure for Phase-I (10 Users) |  |                                    |
|---|--|------------------------------------|
| S.No  | Description  | Amount (Rs.)<br>(Incl of GST@ 18%) |
| 1   | One Time upgradation charge for Tally Prime Single user to Multiuser | 42,480.00                          |
| 2   | One Time user setup fee  | 17,700.00                          |
| 3   | Annual Cloud Hosting Charges   | 84,960.00                          |
| 4   | Annual Tally Multiuser Renewal (TSS-Gold)                            | 12,744.00                          |
|   | <b>Total Cost</b>  | <b>1,57,884.00</b>                 |
|   | (Inclusive of 1 day training session @ centralised location)         |                                    |

Phase II will be started only after the successful completion of Phase-I, and its proposal details are as follows:

| Expected Expenditure for Phase-II (16 Users) |  |                                    |
|--|--|------------------------------------|
| S.No   | Description  | Amount (Rs.)<br>(Incl of GST@ 18%) |
| 1  | One Time user setup fee                                      | 28,320.00                          |
| 2  | Annual Cloud Hosting Charges                                 | 1,35,936.00                        |
|  | <b>Total</b>   | <b>1,64,256.00</b>                 |
|  | (Inclusive of 2 day training session @ centralised location) |                                    |

The total expected cost for the implementation of Tally based Centralised Accounting System for Phase 1 & phase 2 together comes to Rs.3,22,140/-

Considering the urgency, it is proposed to meet the cost of Implementation of Tally based Centralised Accounting System on cloud, initially from the general funds and to take up with the Government to accord Administrative sanction under the head of account 3051-02-001-88E-Governance and capacity Building Maritime Training and allied activities (Plan) and to recoupment of the amount.

The same was put up for discussion in the 30<sup>th</sup> Board Meeting (8<sup>th</sup> of the Reconstituted Board) of Kerala Maritime Board held on 15.01.2024 vide Agenda No: 9.

***The Board has decided to ratify the action taken by the CEO for implementing Tally based Centralized Accounting system on cloud at KMB & approved the work entrusted to Indmerc Solutions Private Limited, Kochi a certified Tally partner. Also the action to take up the matter with the Government for Administrative sanction under the head of account 3051-02-001-88E – Governance and capacity Building Maritime Training and allied activities (Plan) stands ratified.***

**Chief Executive Officer/ Member Secretary**

**CHIEF EXECUTIVE OFFICER**

Signed by

Shine A Haq

Date: 31-01-2024 10:30:30



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## Board Order

HOKMB-TVM/26/2024-E1

02-02-2024

### 1. Honorarium for faculties and Kerala Maritime Board staff

As per the new pattern of Inland vessel training system the syllabus and course materials were prepared by the IWAI and IMU. The honorarium paid to the faculty for one session (3 hours) is Rs.3000/-. Honorarium to be paid to external visiting faculty and qualified officers of Kerala Maritime Board. Proposed Rs.3,500/- for external faculty and Rs.2,000/- for qualified officers of Kerala Maritime Board including TA & DA.

### 2. Vehicle Hire for the Principal, Kerala Maritime Academy, Kodungallur

With reference to the discussion and proceedings No. HOKMB-TVM/1202/2023-A2 (Fin) Dated, 23.11.2023 of the Chief Executive Officer a vehicle was hired after the office formalities. Vehicle was hired for a period of one year, the lowest quote received was Rs.34,000/- for minimum 1500 KM. In case due to exceptional circumstances the vehicle usage is less than 1500 KM in a month a minimum of 350 KM will be carried forwarded to the subsequent month. According an agreement was executed on 3<sup>rd</sup> January, 2024.

### 3. Posting of a Finance Management Trainee

a) At present Kerala Maritime Academy, Kodungallur is headed by Principal and five supporting staff. As of now the present staff at the Academy are not fully conversant to deal with financial matters including GST filing and Audit procedures. Various courses as per new pattern of Inland Vessel training system has already started at the institute. Appointment of a suitable person qualified and competent for the smooth functioning of the academy to meet especially the financial aspects.

b) General Purpose Rating residential course of three months is expected to start in mid of February, 2024. This course includes Safety training of 13 days including practical in fire and personal safety at M/s. Cochin Shipyard Limited and M/s. Cosmopolitan Swimming Club respectively. For the residential training a Warden cum instructor is

supposed to be posted at the academy.

*The above three matters were placed as Agenda No. 25 before the 30<sup>th</sup> Kerala Maritime Board Meeting for approval. After examining all the factors relating to the issue, board approved the following points: -*

- 1. Honorarium of Rs. 3,500/- for external faculty and Rs.2,000/- for qualified officers of Kerala Maritime Board including TA &DA.**
- 2. Ratified the proceedings No. HOKMB-TVM/1202/2023-A2 (Fin) Dated, 23.11.2023 of the Chief Executive Officer for hiring the vehicle at the Academy, Kodungallur.**
- 3. (a) Appointment of a person with ICWA/CA (inter) by calling for nominations from their institutes/Charters and appointment made on contract basis with an amount of Rs. 20000/- may be paid as monthly remuneration to the person who would be selected as a management trainee(b) A qualified person from KEXCON/or any other qualified retired Defense personnel can be appointed as a warden cum hostel manager and the remuneration may be paid as per the existing Government orders.**

**Shine A Haq  
Member Secretary/  
Chief Executive Officer**

Signed by

Shine A Haq

Date: 02-02-2024 15:50:08



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## Board Order

HOKMB-TVM/26/2024-E1

02-02-2024

### Transfer of the Tug MT Chaliyar from Beypore port to Munambam

There are 10 listed courses prepared by IMU and IWAI in the new pattern of Inland Vessel Training system. The practical training is a crucial part in the new IV training programme. As of now inland vessel based at Kodungallur is hired on hourly basis for the practical training. MT Chaliyar tug is lying idle at Beypore port along with minimum staff to Munambam port for vessel based practical training will be useful to Port Conservator, Kodungallur also during practical exams for Inland Vessel Certificate of Competency.

*The matter has been placed as Agenda No. 26 before the 30<sup>th</sup> Kerala Maritime Board Meeting for approval. After examining all the factors relating to the issue, board resolved to transfer of Tug Chaliyar lying idle at Beypore port to Munambam, Kochi and the vessel can be moored at the Jetty of Coastal Police Station, Azhikkode, for utilizing the tug for practical training of Kerala Maritime Academy, Kodungallur.*

**Shine A Haq**  
**Member Secretary/Chief Executive Officer**

Signed by  
Shine A Haq  
Date: 02-02-2024 15:50:47



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## Board Order

HOKMB-TVM/804/2023-B1 (Esmt)-Part(1)

31-01-2024

**Sub: Ratification for action initiated by the CEO for making Contract appointment to the various posts such as Surveyor, Naval Architect cum surveyor, Port Officer-reg.**

As per the Kerala Maritime Board Act 2017, the Kerala Maritime Board has been constituted and now the appointment has to be done by the Kerala Maritime Board. For this, the Organogram of the Kerala Maritime Board has to be approved and the appointment process to be completed as per the special rule. The draft Organogram has been approved by the 28th Kerala Maritime Board meeting and submitted to the government for approval. Therefore, at present, for the smooth functioning of KMB, the necessary employees need to be appointed on contract basis. In the meeting convened by the Additional Chief Secretary(Finance) on 26/12/2022, Chairman informed that out of 20 pots requested only 7 posts were sanctioned by the Government for contract appointment and KMB has to function as a professional board unlike the Port Department, but required human resources are not available in the Board. So it was decided in the meeting to submit a proposal linked with the posts which are transferred to from Port Department as per Finance Act/Bill considering the vanishing posts (Considering Year wise retirement) and till approval of the posts, a manpower consultancy service like CMD to be approached for the professionals required by the Board on contract basis for which payment may be made based on the orders of the Finance Department.

Presently, there is a shortage of Surveyors and Naval Architects for conducting annual survey and docking survey etc. of more than 3200 inland vessels registered in various port of registries and for designing and drawing for building category B and C vessels as per inland vessel Act & rules. Currently there are only three surveyors to do this. Therefore, the Registering Authority has requested to appoint four more surveyors for the smooth implementation of IV Rule. It is pertinent to note that four of the surveyors who have been notified have not joined the KMB citing the reason that the present remuneration is very low. Others also pointed out this in the meeting at Alappuzha. But the Chairman persuaded them to join and assured that the remuneration part will be relooked after three months. Also, the post of Kozhikkode Port Officer is lying vacant as the incumbent has tendered resignation and three of the incumbent POs are about to retire from service this year itself. Hence these posts also are to be filled on contract basis for the time being. Even though the KMB has been entrusted with the task of implementing the IV Act, The HQ has not yet been provided

with any additional human resources. Day by day we are facing it extremely difficult to manage the affairs with the existing staff. Hence a qualified surveyors has to be posted to assist the CEO in IV related affairs.

In the above scenario, letter was given to the CMD for making recruitment to the following posts:

Port Officers - 2 posts for Rs.75000 monthly remuneration

Surveyor - 4 posts for Rs.60000 monthly remuneration

Naval Architect cum surveyor - 3 posts for Rs.60000 monthly remuneration

The above matter was put for discussion in the 30th Board meeting (8th meeting of the reconstituted Board) of Kerala Maritime Board held on 15/01/2024 vide agenda No.28

*The Board after discussion unanimously, resolved to*

- 1. Ratify the action taken by CEO for adverstising recruitment through CMD for making contract appointment to the various posts such as surveyor, Naval architect cum surveyor and Port Officer..*
- 2. Ratify the contract appointments made earlier on the basis of the minutes of the meeting held by AC (Fin) on 26.12.2022 to the various posts,*
- 3. Enhance the remuneration of existing surveyors by Rs. 10,000/- per month.*

Shine A Haq  
Chief Executive Officer/ Member Secretary

Signed by Shine A Haq  
Date: 31-01-2024 23:04:31  
Reason: Approved



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## Board Order as per the Decision No. 06 of 30<sup>th</sup> Kerala Maritime Board Meeting (8<sup>th</sup> Reconstituted Board)

**No: HOKMB-TVM/1011/2023-C2(Devp)**

**Date: 30/01/2024**

As a part of the various activities for attracting investments in the port sector, an initial discussion was held with the Project Management consultants of KSIDC too. Through them, preliminary discussions were held with an invest Group named 'M/s Bharat Freight Group (BFG)' who have vast experience on investments in Marine Sector via online mode on 29/09/2023.

During the Global Maritime India Summit-2023 at Mumbai the Chairman, CEO and DDP of the board had a detailed discussion with them. During the meeting they emphasized their previous successful collaborations. The central focus of the discussion revolved around potential collaborative ventures and the upcoming visit to KMB's ports. KMB expressed a keen interest in pursuing projects based on Public-Private Partnerships (PPP). KMB specifically highlighted Vizhinjam, Kollam, Beypore and Azhikkal Ports as prime area for investments in coastal shipping activities. Accordingly, the team visited the four functional ports of the board from December 19th to 21st -2024. Based on the field visit further discussion were held in the Board Head Quarters with the Chairman, CEO and DDP.

On the basis of above visit to Azikkhal Port, Beypore, Kollam and Vizinjham Ports, M/s BFG informed that, there is an untapped potential for coastal movement between the above ports and Vallarpadam container terminal at Kochi.

Also BFG put forward some suggestions regarding the proposal in that they requested KMB the following:

1. To provide value gap funding for 6 months only or till the volume reaches/ crosses 50% capacity to the tune of Fuel consumption only.
2. To promote the service thru organising industry meets and advertisements in Kerala, there will be a revenue sharing agreement between KMB & BFG on tonnage handled basis.

Under the circumstances it was informed to M/s Kerala State Industrial Development Corporation Limited (KSIDC) who the intermediary b/w KMB & M/s. BFG that, KMB is ready to facilitate the operation on investment opportunities with Ms. BFG and that future course of action in this regard can be discussed in due course. KMB can think of convening a business meet with all the stakeholders who are using the DP World port.



The same was put up for discussion in the 30<sup>th</sup> Kerala Maritime Board Meeting (8<sup>th</sup> Reconstituted Board) held on 15<sup>th</sup> January, 2024 vide Agenda No. 6

**The Board discussed the matter in detail and after examining all the factors relating to this subject, 30<sup>th</sup> Kerala Maritime Board found the proposal to be a good opportunity to restart the coastal cargo movement and has ratified the action taken so far for this investment opportunity with M/s Bharat Freight Group in Maritime Sector and information sharing regarding the Investing Projects and unanimously resolved to entrust Chairman and CEO to convene meeting with the DPW, BFG and other stakeholders and present a concrete proposal before the Board to take suitable decision to commence the coastal shipping operations.**

**Shine A Haq**

**Chief Executive Officer/ Member Secretary**

Signed by

Shine A Haq

Date: 31-01-2024 10:26:17



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## Board Order as per the Decision No. 11 of 30<sup>th</sup> Kerala Maritime Board Meeting (8<sup>th</sup> Reconstituted Board)

No: HOKMB-TVM/583/2023-C2(Devp)

Date: 30/01/2024

Government of India organized the Global Maritime India Summit-2023, at MMRDA Ground, Mumbai from 17<sup>th</sup> to 19<sup>th</sup> October-2023. KMB was one of the State partner from Kerala Government of Kerala has ordered KMB as one of the partners of Kerala State. The partnership fee fixed by the Ministry of Shipping and Inland Water Ways was Rs. 1 Crore. It was decided that the KMB and Vizhinjam Adani Private Port will equally contribute towards partnership fee. Based on the decision in the meeting as well as the Govt. Order in this regard, Rs.1 Crore (including GST) was released from the general fund of the KMB. Later the partnership fee of VISL has been recouped to the general fund.

It was also inter alia decided that CEO, KMB will coordinate the event from State Government side. It was also decided that CEO of KMB will do the needful to get the Kerala Pavilion installed through the agencies engaged by the VISL for their activities or through the agency engaged by Cochin Port trust. Kerala Tourism, Malabar port, KSINC, KSIDC and Kochi Water Metro are participated in the summit.

The details of activities and their expenses related to GMIS-2023 are detailed below:

| Expenses related to GMIS-2023 |  |  |   |
|-------------------------------|--|--|---|
| Sl. No.                       | Purpose  | Expenses   | Remark  |
| 1                             | Video presentation preparation by M/s Business Vision, Kozhikode                                 | ₹1,90,000/-<br>(₹1,40,000/- + ₹50,000/- as advance)  | Payment done from General Fund.   |
| 2                             | Design and Installation of the Kerala Pavilion, by M/s BWORLD Corporate Solution Pvt Ltd., Kochi | Grand Total: ₹ 17,54,300/-<br>1. Total project amount as stipulated in the offer letter / Work Order:<br>₹16,34,300/- (₹13,85,000 + 18% GST ₹2,49,300/-)<br>2 . Amount granted for Extra Deliverables (including GST)<br>₹1,20,000/- (₹1,01,695/- + 18% GST ₹18,305/-) | Payment done from General Fund.<br>(Need to be recouped from agencies participated in the summit) |
| 3                             | Designing and printing of brochures by M/s This N That, Thiruvananthapuram                       | ₹ 24,205/-   | Payment done from General Fund.   |
| 4                             | Partnership fee of KMB towards GMIS-2023   | ₹ 50,00,000/-  | Payment done from General Fund.   |

|   |  |               |  |
|---|--|---------------|--|
|   |  |               | (Fund request done to transfer the amount sanction by G.O(Rt)No.734/2023/ F&PD dt 18-09-2023.) |
| 5 | Partnership fee of VISL towards GMIS-2023            | ₹ 50,00,000/- | Payment done from General Fund & recouped the same on 04/12/2023                               |
| 6 | Advance to CEO to meet the unforeseen petty expenses | ₹ 25,000/-    | Payment done from General Fund.  |

Since the agencies participated in the meeting, informed their inability to share their share of participation fee. The following amounts were fixed as participation fee for each so that at least the cost borne by the KMB towards the pavilion from the general fund will get compensated.

| Sl. No. | Agency             | Exhibition Space (All 3 days) | Amount to be paid to KMB | Payment Status   |
|---------|--------------------|-------------------------------|--------------------------|--|
| 1       | VISL               | -                             | 50 lakh                  | Payment done to KMB on 04/12/2023  |
| 2       | MIPSL              | 10 sq.m                       | 5 lakh                   | Payment done to KMB on 13/10/2023  |
| 3       | Tourism Department | 5 sq.m                        | 3 lakh                   | Pending  |
| 4       | KSINC              | 5 sq.m                        | 3 lakh                   | Pending (Informed that they will release the fund on or before 31.03.2024) |
| 5       | KSIDC/ Industries  | 5 sq.m                        | 3 lakh                   | Pending  |
| 6       | Kochi Water Metro  | 5 sq m                        | 3 lakh                   | Pending  |

The same was put up for discussion in the 30<sup>th</sup> Kerala Maritime Board Meeting (8<sup>th</sup> Reconstituted Board) held on 15<sup>th</sup> January, 2024 vide **Agenda No. 11**.

**The 30th Board meeting discussed the matter in detail and after examining all the factors relating to this subject, ratified the action in participating the Global Maritime India Summit 2023 as State Partner. Also resolved further, to approve all expenditure incurred in this regard. The Board also directed the CEO to pursue the pending payments due from other government agencies to the Board towards the cost for setting up a pavilion for Kerala State.**

**Shine A Haq**  
**Chief Executive Officer/ Member Secretary**

Signed by  
Shine A Haq  
Date: 31-01-2024 10:24:19



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## **BOARD ORDER:**

**HOKMB-TVM/27/2024-A6**

**30-01-2024**

As per Sec 80, of KMB Act the Board shall on or before the thirty first day of January in each year, hold a special meeting at which the Chief Executive Officer of the Board shall present an estimate of the income and expenditure of the Board for the next Financial Year in such a form as the Government may specify. A copy of such estimate shall be sent by post or otherwise to each member of the Board so as to reach him not less than ten clear days prior to the date appointed for the special meeting referred to in Sub Section 1.

As per the provisions of the act, an estimate under 3 parts, viz, Receipts & Expenditure under General Fund, Receipts & Expenditure under Capital and Receipts & Expenditure under Plan Fund(Revenue & Capital) are prepared and presented before the Board for detailed examination, approval and transmission to Government as per decision.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted Board) of Kerala Maritime Board held on 15.01.2024 vide Agenda no., 21

***The Board after discussion unanimously, resolved to approve the Budget for the financial year 2024 – 25 prepared in three parts and Forward the same to the Government for approval as required under 80 (4) of the Act.***

Signed by **Chief Executive Officer/ Member Secretary**

Shine A Haq

Date: 31-01-2024 11:41:48



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## **BOARD ORDER:**

**HOKMB-TVM/913/2023-A6**

**30-01-2024**

The Internet Payment Gateway facility (CC avenue, Bank of Baroda) used for the online fund collection in the manual dredging application has been opened for the public on 22.11.2023. Accordingly, revenue from manual dredging is started collecting through Current Account No: 74890200001427 of Bank of Baroda, Vellayambalam Branch via CC avenue

Till the implementation of the payment gateway the sale proceeds of Sand are collected by the respective Port officers and :

1. LSGD share and Geology royalty are deposited to SBI account maintained by KMB
2. KMBs share of sale of sand and vehicle pass is deposited in the TSB Account of KMB
3. GST on sand and vehicle pass is deposited in the BOB Account maintained by KMB

Expenditure related to dredging has been processed as follows

1. LSGD share (Wages to workers + Panchayath share) and Geology royalty were given back to the respective Port Officers by cheque based on the demand raised by them, for effecting transfer of the amount to LSGD.
2. Payment of GST on sand and vehicle pass is paid by Cheque from the BOB Account maintained for the purpose.

Now with the introduction of Internet Payment Gateway the collections were directly credited to the Current Account No: 74890200001427 with BOB. Hence, it is proposed to transfer the above payments directly to the respective accounts as detailed below:

- a. The amount payable to the LSGD (Wages to workers + Panchayath share) and Geology royalty will be paid directly through the DIGINEXT application after generating the report from Dredging Application and comparing with Bank statement and obtaining report from the respective port on 16th (for transactions from 01 to 15)

- and on 1st (for transactions from 16th to end of the month) of every month.
- b. Amount payable on Geology royalty will be transferred at the end of every month on the monthly sales realization.
  - c. GST payable will be transferred from Bank of Baroda Current Account No: 74890200001427 to Bank of Baroda Current Account No: 05600200000731 and remitted as usual.
  - a. KMBs share from manual dredging will be transferred from Bank of Baroda Current Account No: 74890200001427 to Treasury Account No: 799010100193025 on 16th and first of every month directly from HO.

This will reduce substantial time and work. In the case of Ponnani port the present practice will continue till they are connected with the Dredging App.

In order to enable DIGINEXT application, a discussion was held with Assistant General Manager of BOB and he agreed to do the needful once application with Board resolution is submitted. In this regard a Board resolution is imperative for executing the agreement in order to avail Baroda DIGINEXTcash management services (attached as Annexure). On enquiry, it was informed by the bank that following bank charges are applicable for online transactions

| Sr. No | Particulars   | Service charge(Excl. Taxes) |
|--------|---|-----------------------------|
| A      | Electronic Payments:  |                             |
| i      | InternalFund transfer(IFT) (per transaction)                | Rs 0.00                     |
| ii     | National Electronic Funds Transfer (NEFT) (per transaction) | Rs 2.50                     |
| iii    | Real Time Gross Settlement(RTGS) (per transaction)          | Rs 20.00                    |
| iv     | Immediate Payment system (IMPS) (per transaction)           | Rs 3.50                     |

The matter was taken up with bank and they agreed to consider for the waiver of bank charges.

In order to operate the diginext application a Maker and Approver is required. Hence it is proposed to nominate FMTRN1 as Maker and Finance Officer as Approver, with Viewing rights for Controller of Finance and Accounts.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted Board) of Kerala Maritime Board held on 15.01.2024 vide Agenda no., 8

**The board, after discussion unanimously, resolved to execute an agreement with Bank of Baroda to avail the DIGINEXT cash management services. And further resolved to nominate FMTRN1 & FO as Maker and Approver for implementing Baroda Diginext Cash Management services**

Signed by  
Shine A Haq  
Chief Executive Officer/ Member Secretary  
Date: 31-01-2024 11:42:20



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## Board Order

HOKMB-TVM/545/2024-E1

29-01-2024

With reference to the IV Act 2021 Chapter VI – Manning qualification, Training, Examination and Certification, Section 34 - the standards for qualification, Training, Training institutes, Examination and grant of Certificate of Competency shall be prescribed by the Central Government. As per the Training manual the following are the courses listed as per IV Act.

|   |   |  |
|---|---|--|
| 1. Basic Safety Courses<br><br>a. PST<br>b. FPF<br>c. Elementary First Aid<br>d. PSSR<br>e. Security course   | Total 13 days   |  |
| 2. GP Rating Induction Course<br>3. Engine Driver Class 1 - Preparatory - 28 days<br>Preparatory – 28 days<br>4. Engine Driver Class II - Preparatory - 28 days<br>5. IV Engineer – Preparatory – 28 days | 3 months<br><br>Preparatory -28 days<br>Preparatory -28 days<br><br>28 days |  |
| 6. Master Class 1<br>7. Master Class 2<br>8. Master Class 3   | 28 days each - Preparatory  |  |
| 9. Revalidation Course for<br><br>a. Master Class 1<br>b. Master Class 2<br>c. Master Class 3   |   |  |



|  |                                      |  |
|--|--------------------------------------|--|
| d. Engine Driver Class 1<br>e. Engine Driver Class 2<br>f. IV Engineer |                                      |  |
| 10. GP Conversion Course   | 12 days (Existing Lascar, Deck hand) |  |

A committee was constituted on 14.07.2023 for the commencement of various IV related courses. Based on the committee's recommendations on 18.11.2023 the proposed fees structure for the following courses are as under:

| Sl.No | Name of the Course  | Duration of Course | Fees ( Rs.)                 | Remarks                    |
|-------|---|--------------------|-----------------------------|----------------------------|
| 1.    | Existing Lascar / Deck hands conversion course to GP Rating (GP Conversion) | 12 days            | 12,000/-<br>(Excluding GST) | Including Lunch and snacks |
| 2.    | STCW (Safety Courses )  | 13 days            | 12,000/-<br>(Excluding GST) | Including Lunch and snacks |
| 3.    | Certificate of endorsement for candidates with COCs from other states       | 3 days             | 1500/-                      | -----                      |

As per Sl No. 1 any candidate intend to carry out any one of the Basic Safety Courses, out of 5 subjects, the fees proposed is Rs.3000/- per subject. Sl. No.2 to 9, the fees structure which was proposed by the committee has been approved by the Kerala Maritime Board in the last Board Meeting (29<sup>th</sup> Board meeting). The fee structure approved by the Board was excluding GST.

The above matter has placed as Agenda No. 25 before the 30<sup>th</sup> Kerala Maritime Board Meeting for approval. After examining all the factors relating to the issue, the board resolved and accepted the modified fees structure proposed.

Shine A Haq  
**Member Secretary**

Signed by  
Shine A Haq  
Date: 29-01-2024 17:25:45



# KERALA MARITIME BOARD

(A Statutory Board of Govt. of Kerala)

Head Office: TC XXII/1666 (4&5), 1<sup>st</sup> Floor, Mulamoottil Building,  
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## **BOARD ORDER:**

**HOKMB-TVM/8/2024-A6**

**30-01-2024**

The internal audit of the transactions of the Board has not been conducted since its formation. The accounts for the years 2019-20 to 2022-23 have been finalized without conducting Internal Audit. Functioning of the Internal Audit section became standstill due to non-availability of trained staff. Not conducting of internal audit has the following risks:

1. Timely verification of the personal records could not be finished. This will badly affect the timely processing of pension papers of the retiring employees of the Board.
2. Finalization of annual accounts could not be completed in time and there is an inherent risk of finalizing accounts without conducting internal audit.
3. It affects the internal control mechanism of the Board.
4. It is also essential for the good governance of the Board.

Considering the above facts, it is proposed to entrust the work of Internal Audit to the Institute of Public Auditors, an organization of the retired officers of the office of the Comptroller & Auditor General of India, if they are offering reasonable rates for the work.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted Board) of Kerala Maritime Board held on 15.01.2024 vide Agenda no., 10

***The Board after discussion unanimously, resolved to assign the Internal Audit work to the Institute of Public Auditors for conducting internal audit from 2019 onwards, and Authorize CEO and CFA to negotiate with Institute of Public Auditors to arrive at a reasonable amount of audit fee payable to the agency***

Signed by **Chief Executive Officer/ Member Secretary**

Shine A Haq

Date: 31-01-2024 11:26:08



# KERALA MARITIME BOARD

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## Board Order

HOKMB-TVM/16/2024-B1 (Esmt)

31-01-2024

### **Sub:Category Change appointment of contract employee Mrs.Lincy Fernandez, MTS as Private Secretary to Chairman-reg.**

As per Go(Ms) no. 01/2023/ F&PD dtd.11/01/2023, Govt has sanctioned 7 various posts including Private Secretary to the Chairman on contract basis. Subsequently, action was taken to make appointments on contract basis through CMD. But the person included in the select list for the post of Training Coordinator and Private Secretary to the Chairman is same. Hence he was appointed to the post of Training Coordinator as per his request and administrative convenience. So the post of Private Secretary to the Chairman remains unfilled.

In the meeting convened by the Additional Chief Secretary(Finance) on 26/12/2022, Chairman informed that out of 20 pots requested only 7 posts were sanctioned by the Government for contract appointment and KMB has to function as a professional board unlike the Port Department, but required human resources are not available in the Board. So it was decided in the meeting to submit a proposal linked with the posts which are transferred to from Port Department as per Finance Act/Bill considering the vanishing posts (considering Year wise retirement) and till approval of the posts, a manpower consultancy service like CMD to be approached for the professionals required by the Board on contract basis for which payment may be made based on the orders of the Finance Department. Accordingly, Mrs. Lincy Fernandez who secured the 1st rank in the selection list of MTS post was appointed as MTS and assigned the duties of the office of the Chairman and also given the additional charge of Private Secretary to the Chairman since the post remained unfilled. She has been serving for the last seven months. Now she has submitted a representation to post her as Private Secretary to the Chairman considering the workload and various assignments entrusted with and assured that she would continue to perform as MTS of the office of the Chairman. She has secured degree in Electronics and communication engineering and has experience as contract engineer in VSSC .

Chairman reported that she is doing all the works of the office of the Chairman such as e-files, e-mail, typing, dictation etc during the office hours and beyond, and her drafting and communication skills are excellent. Also the Chairman has strongly recommended that she is very efficient, reliable, dedicated, experienced and highly competent to work as Private Secretary to the Chairman.

The above matter was put for discussion in the 30th Board meeting (8th meeting of the reconstituted Board) of Kerala Maritime Board held on 15/01/2024 vide agenda No.14

***The Board after examining all the factors relating to the subject and decided to appoint Mrs. Lincy Fernandez, MTS as Private Secretary to the Chairman on a monthly remuneration of Rs.44,020/- on condition that she will continue to do the duties of MTS of the office of the Chairman as well.***

Shine A Haq  
Signed by  
Chief Executive Officer / Member Secretary  
Shine A Haq  
Date: 31-01-2024 16:46:36



# KERALA MARITIME BOARD

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## Board Order

HOKMB-TVM/275/2023-B1 (Esmt)

31-01-2024

### **Sub: Payment of pilotage fees to Sri.Balakrishnan K.V, Master G I-reg.**

Marine Pilot License test was conducted for Mr. Balakrishnan KV, Master Grade I on 20/11/2017 in order to verify his eligibility for granting pilot licence . Based on the result in the test, he was given license on 12/08/2021 . Although he had already passed the test, the issuance of licence was delayed due to administrative reasons. However, even during the period when the license was not officially given, the port officer of Kozhikode entrusted him with pilot duty at Beypore port and he performed the duty successfully. For the pilotage operation an amount as per Government Order is paid to the government by the ship agent who is availing the pilotage service. As per the port manual 66.66 % of the fees is paid to pilot and rest goes to government. Pilotaging is done by the licensed pilots who obtained pilot licence . As he was not given the Licence for working as Marine Pilot , a letter was given to the government for permission to allow 914601/- as fees for the pilot service outside the normal duty hours and on holidays from December 2018 to September 2020. In reply, Government have informed that the Maritime Board itself can take an appropriate decision on the issue of granting fees.

29th Board meeting resolved to fix the percentage of pilotage fee to be paid to the pilot at the rate of 40% of the pilotage fee collected from the ships Owners/ Operators subject to a maximum of Rs. 30,000/- per month in lieu of 66.66 % of the fees as per KSR, and Board Order was issued on 25.10.2023. But in the order there is no mentioning about retrospective effect.

The above matter was put for discussion in the 30th Board meeting (8th meeting of the reconstituted Board) of Kerala Maritime Board held on 15/01/2024 vide agenda No.15.

***The Board after examining all the factors relating to the subject and decided to make payment to Shri Balakrishnan K.V, Master G I towards pilotage fees for the period from December 2018 to September 2020 as per the decision taken in 29<sup>th</sup> Board meeting .***

Shine A Haq  
Chief Executive Officer/ Member Secretary

Signed by  
Shine A Haq  
Date: 31-01-2024 16:49:21



# KERALA MARITIME BOARD

(A Statutory Board of Govt. of Kerala)

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## **BOARD ORDER:**

**HOKMB-TVM/515/2023-A6**

**30-01-2024**

According to Section 84 of Kerala Maritime Board Act 2017 the Board shall maintain proper accounts and other relevant records and prepare the annual statement of accounts including the balance sheet in such form as may be approved by the Government.

The accounts of the Board shall be audited once in every year and if so required by the Government concurrently with the compilation of such accounts by an Auditor appointed by the Government in consultation with the Comptroller and Auditor General of India and any amount payable to such Auditor by the Board in respect of such audit shall be debitable to the General Fund of the Board.

Accordingly, the Accounts of KMB have been finalized for the years 2019-2020, 2020-21 and 2021-22 and had been adopted by the Board of the Kerala Maritime Board in the 23<sup>rd</sup> meeting, 26<sup>th</sup> meeting and 28<sup>th</sup> meeting respectively. Audit of these accounts are taken up by Statutory Auditors, M/s Benny & Co. and the same is in progress.

Further, the Accounts of KMB for the year 2022-2023 also had been finalized and adopted by the Board of the Kerala Maritime Board in the 29<sup>th</sup> meeting held on 09<sup>th</sup> October 2023.

Government of Kerala vide letter No. FandP-D2/163/2023/F&P dated 26.12.2023, appointed M/s. K S Madhu & Co., MRRA 26, Ganesha, Malloor Road, Vanchiyoor, Thiruvananthapuram as Statutory auditors of Kerala Maritime Board, for the period 2022-23 and 2023-24 on an annual audit fee of Rs 25,000/-, based on the advice of the Comptroller & Auditor General of

India, vide letter Letter No. CA.V/FRM/KERALA.M/1981 dated 05.12.2023.

The CAG of India has again fixed the annual audit fees of Rs 25,000 despite the difficulties of getting the auditors at that fees was brought to the notice of the CAG of India repeatedly. It is also brought to the notice of the Board that earlier two occasions also the Statutory Auditors appointed were relectunt to accept the audit for the remuneration of Rs. 25000/- and after many round of discussions M/s Benny & Co., Statutory Auditors agreed to accept the work at a negotiated annual audit fees of Rs. 1,00,000/- for the years 2019-20 to 2021-22.

The present auditors M/s. K S Madhu & Co also demanded hike in annual audit fees to Rs. 1,25,000/-. However, after constant persuasion they agreed to accept the Audit at an annual fees of Rs. 1,10,000/- plus applicable GST.

Accordingly, they have sent a consent letter accepting the assignment as Statutory Auditor with a revised annual audit fees of Rs. 1,10,000/- plus applicable GST. The fees now claimed by the auditor is found to be reasonable.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted Board) of Kerala Maritime Board held on 15.01.2024 vide Agenda no., 30

***The Board after discussion unanimously, resolved to appoint M/s., K S Madhu & Co., MRRA 26, Ganesh, Malloor Road, Vanchiyoor, Thiruvananthapuram as Statutory auditors of Kerala Maritime Board for the period 2022-23 and 2023-24 at the annual audit fee of Rs. 1,10,000/- plus GST.***

**Chief Executive Officer/ Member Secretary**

Signed by

Shine A Haq

Date: 31-01-2024 11:27:12





# KERALA MARITIME BOARD

(A Statutory Board of Govt. of Kerala)

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## Board Order

HOKMB-TVM/10/2024-B1 (Esmt)

31-01-2024

### **Sub: Finalising the pilotage fees for the pilotage service rendered by Kerala Maritime Board staff at operational Ports-reg**

There are 4 operational ports coming under Kerala Maritime Board, where the ships are coming for loading / unloading cargo and also embark /disembark passengers. Beypore port is the second biggest operational port in Kerala where Lakshadweep vessel and coastal vessels operates. Pilotaging is done by the licensed pilots who obtained pilotage license from the government. For the pilotage operation an amount as per Government Order is paid to government by the ship agent who is availing the pilotage service. As per the port manual 66.66 % of the fees is paid to pilot and rest goes to government. For the last few years the pilotage is done by a Grade.1 Tug Master who is the staff of one of the tug used in the port. Pilotage service is a specialized job which requires training and good knowledge of the port and also have physical fitness. Availing pilotage service from outsiders may be expensive and also may not be reliable.

Last Board meeting(29th) after examining the matter in detail and fixed that the percentage of pilotage fee to be paid to a KMB employee may be fixed at 40% of the pilotage fee paid for the month by the ships subject to a maximum of Rs. 30,000/- This rate will be paid only when the pilotage fees are paid to the board by the ship owners.

But later it is noticed that there is another Board resolution in the 6th Board meeting regarding pilotage fees as follows:

***"It is further made clear by the Board that as against the earlier illegitimate practice followed at the Kerala Ports for doing pilotage, the port's pilots are not entitled to share the revenue or pilot charges collected by the Ports towards pilotage. The pilots will be be entitled only for TA and DA for their travelling"***

However the formal Board order has not been issued and hence this decision has not been implemented so far.

The above matter was put for discussion in the 30th Board meeting (8th meeting of the reconstituted Board) of Kerala Maritime Board held on 15/01/2024 vide agenda No.16

***The Board after examining all the factors relating to this subject and decided to***

1. *Pay the pilotage fees as per resolution passed in the 29<sup>th</sup> Board Meeting,*
2. *All the cases, where payment has already been made earlier, shall be treated as closed.*
3. *All the pending claims for pilotage shall be settled as per the latest Board decision (resolution passed in the 29<sup>th</sup> Board Meeting).*

Shine A Haq  
**Chief Executive Officer/ Member Secretary**

Signed by

Shine A Haq

Date: 31-01-2024 16:47:53



# KERALA MARITIME BOARD

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No.HOKMB-TVM/569/2023-B3 (e-govce)

Dated : 31-01-2024

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## Board Order

Subject:Ferry service between Gulf and Kerala Region regarding

While attending the Global Maritime Summit at Mumbai in October-2023 Hon: Minister for Port and Hon: Minister for Transport has given a representation to the Hon: Union Minister for shipping for starting the Passenger ship service between Gulf and Kerala sector. Shri AM Arif, Hon.MP also has given a representation signed by all the MPs to the Union Minister on the same subject. Malabar Development Council also sent a representation in this regard to them. Considering the above, the Additional Secretary of the Ministry of Shipping convened an online meeting and it was decided that the SCI, KMB and Norka Roots shall discuss this matter between them and find out the suitable way to carry out the service. Accordingly further discussions were held with the SCI, KMB and Norka Roots and it was resolved that it is better go for an advertisement to see whether any private players are ready to operate the service during January or April ie, during the season when Keralites travel on vacation. The KMB has written letter to NORKA to float an advertisement first and do the survey parallelly. However it is understood that the NORKA is waiting for the decision from government in this regard.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted board) of Kerala Maritime Board held on 15/01/24 vide agenda no.. 7.

**The board has noted the same**

Member Secretary/  
Chief Executive Officer

Signed by  
Shine A Haq  
Date: 31-01-2024 13:32:13



# KERALA MARITIME BOARD

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**HOKMB-TVM/1274/2023-A2**

**03-02-2024**

The work of the Port and Shipping office, Vizhinjam involves lot of travel in connection with inspections, survey procedures, registration procedures etc. However, the Purser in charge, Port and Shipping office, Vizhinjam do not have official vehicle for the efficient discharge of his functions relating to safety inspections, survey procedures, registration procedures, yard/jetty inspection etc. of the inland vessels at Vizhinjam Port. Upon his request, permission was granted to the Purser in charge, Port and shipping office Vizhinjam for hiring a vehicle on monthly rental basis.

Accordingly, quotations were invited by the Purser in charge and it was reported that, seven quotations were received and contract was awarded to the lowest quoted amount of Rs.44,999/- (Rs. Forty four thousand nine hundred and ninety nine only) including GST & other charges given by Sri. Muhammad Badusha. S, Chippithottuvila veedu, Vizhinjam .P.O, Thiruvananthapuram ( Maruthi Swift Dzire 2023 model). Sanction was granted for hiring the vehicle with monthly rent of Rs.44,999 including all charges upto 1500 km for the Purser in Charge, Port and Shipping Office, Vizhinjam. The action taken to hire vehicle which was extremely essential to discharge official duties may please be ratified.

The same was put up for discussion in the 30th Board meeting (8th meeting of the reconstituted Board) of Kerala Maritime Board held on 15.01.24 vide Agenda no., 31

***The board, after discussion, resolved to ratify the sanction to hire a vehicle to Port and Shipping office, Vizhinjam for the purpose of undertaking various activities in respect of Inland vessels.***

***Chief Executive Officer/ Member Secretary***

Signed by

Shine A Haq

Date: 03-02-2024 10:19:48





# KERALA MARITIME BOARD

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**No: HOKMB-TVM/6/2024-D1 (Tech)**

**Date : 30-01-2024**

## Board Order

After Kerala maritime Board (KMB) came into existence based on the Kerala Maritime Board Act 2017, Directorate of ports and all subordinate offices and institutions under Port Department were brought under KMB. The Board is getting plan funds from Government for execution of various projects and works including purchase of various machineries. Administrative sanction for the same is issued from Govt., from time to time. Similarly, the Board has its own fund called General fund. Any work can be tendered only after obtaining technical sanction for the same and in majority of the cases, amount of technical sanction would be less than the amount of administrative sanction. The same is applicable for all works. In the past, after obtaining administrative sanction, KMB has to rely on other agencies to get the technical sanction and also to get the work measured after execution. This is becoming a challenge, so there is necessity for forming various technical committees within the organization.

Agenda no. 28 pertaining to the Technical Committee formation (for civil, mechanical, electrical, IT and digital related projects and works) and their remuneration was considered in the 27<sup>th</sup> Board Meeting. After detailed discussion the board has approved the proposal and taken its resolution. But the resolution was recorded partially in the Minutes of Meeting (MOM dated 17<sup>th</sup> April, 2023) when it was prepared. On scrutiny, it was found that the resolution No 28 of MOM of the 27<sup>th</sup> Board meeting contains the Technical Committee formation only pertaining to the above said Agenda. Even though this resolution was implemented by constituting different technical committees, KMB is unable to process the remuneration of the technical committee members. For the successful functioning of the newly formed technical committee, the settlement of their remuneration is imperative since it influences many aspects, such as the relationship between employee and employer, talent attraction and retention, commitment, and the results achieved. Besides this the expenditure in this regard may met from the General Fund of the Kerala Maritime Board (Section 70J).

The same was put up for discussion in the 30th Board meeting (8th meeting of the reconstituted Board) of Kerala Maritime Board held on 15.01.2024 vide Agenda no.17

**The Board after discussion has decided to pay a honorarium of Rs.3000/- to the Chairman and Rs.2500/- to each outside members of the technical committee from the general fund of the Board (Section 70J) and ratified the action taken by the Chief Executive Officer in paying a honorarium of Rs. 3000/- to Chairman (Smt.S.P Reena) and Rs.2500/- to outside member (Sri. G.S Anilkumar) of the Technical Committee (Civil) for the meeting already convened**

**Shine A Haq**

**Chief Executive Officer/ Member Secretary**

Signed by  
Shine A Haq  
Date: 31-01-2024 10:23:21





# KERALA MARITIME BOARD

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No.HOKMB-TVM/146/2023-B3 (e-govce)

Dated : 31-01-2024

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## Board Order

Sub:- Regarding sanction of prosecution in case registered in connection with Tanur boat accident

The Government had sought the opinion of the Kerala Maritime Board to take a decision on the issue of sanctioning the prosecution under 197 CrPC against the officer Shri V.V Prasad (Senior Port Conservator. Azheekkal) . He is the 12th accused in the case of Crime No. 526/23 registered at Tanur Police Station in connection with the Tanur boat accident. Currently , the staff of the Kerala Maritime Board office exclusively deals with boat registration and surveys.

It is known that the overcrowding of passengers was the reason for the Tanur boat accident. However, considering significant loss of lives in this unfortunate incident the decision on prosecution should be made at the Government level after considering all the aspects of the incident. The same was communicated to the Government.

The same was put up for discussion in the 30<sup>th</sup> Board meeting(8<sup>th</sup> meeting of the reconstituted Board) of Kerala Maritime Board on 15/01/2024 vide Agenda no., 19

**The Board has noted the same**

Signed by  
Shine A Haq Shine A Haq  
Date: 31-01-2024 16:43:11  
Member Secretary/Chief Executive Officer







# KERALA MARITIME BOARD

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No.HOKMB-TVM/743/2023-B3 (e-govce)

Dated : 31-01-2024

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## Board Order

Subject:- Minutes of the meeting called by Chief Secretary about the issues in House Boat Sector Bringing all the Vessels under registration procedure reg

Kerala Maritime Board(KMB) has been designated as the nodal agency for implementing the IV Act-2021 and KMB has made many initiatives to streamline the mechanised IV sector that mainly includes the House Boat Sector. However even now many house boats and other mechanised vessels are plying without a valid registration and survey certificate. The Meeting called by the Chief Secretary also decided that all the house boats plying without a valid registration shall be got registered through special efforts. Accordingly wide publicity have been given among the boat owners through their association and through other means to persuade them to get their vessels registered. However since the new enactment has been made many confusions cropped up vis a vis the registration of vessels that are plying without valid registration. Following points are highlighted in this regard

- a. The Kerala Inland Vessels Rules (KIV Rules)-2010 is silent about the registration of Vessels that are plying without a valid registration.
- b. However the IV Act-2021 has clear cut provisions for detaining the vessels that are plying without valid registration, levy penalty to them and release them after correcting the defects. It also provides for a penalty of Rs.10000/- for vessels that are constructed without prior approval. Reading both the provisions it is clear that the vessels that are being plied without registration has to be detained and levied penalty including the penalty for not taking prior approval for construction.
- c. But if the vessels are to be got registered as per the new IV Act, most of these vessels will not get qualified as these are made as per the KIV Rule 2010. More over the design and construction Rules under IV Act-2021 has not yet been notified and as such there is no specific guideline under IV Act-2021 for the construction of vessels.
- d. The only option left with us to get all the eligible vessels registered is to levy a penalty of Rs.10000/- + detention charges for unregistered plying vessels, survey them scrupulously and if they satisfy all the safety conditions, the same may be registered under KIV Rule 2010. Otherwise all these vessels need to be detained and destroyed which will adversely affect the livelihood of people engaged in this field.

The same was put up for discussion in the 30<sup>th</sup> Board meeting(8<sup>th</sup> meeting of the reconstituted Board) of Kerala Maritime Board held on 15/01/2024 vide agenda no.,27 and discussed the matter in detail and suggested that a Committee of experts from various sources may be constituted to prepare an action plan including a framework for one time regularization of all unauthorized Inland vessels in operation except Alappuzha to have strict control and monitoring in future. The Board after discussion unanimously, ***decided to authorize CEO to take steps to make a framework for regularization of unregistered vessels and imposing applicable fine/penalty in all port of registries except Alappuzha.***

Shine A Haq

Member Secretary/Chief Executive Officer

Signed by Shine A Haq

Date: 31-01-2024 22:28:38

Reason: Approved

**Board Order**

HOKMB-TVM/68/2024-C3(Devp)

30-01-2024

**Sub : Establishing Sand Purification Plant at Azhikkal**

In the 29<sup>th</sup> Board Meeting, permission was given to call fresh Expression Of Interest(EOI) for setting up a sand purification plant at Azhikkal. Accordingly Centre for Management Development (CMD) was entrusted to call the EOI. CMD has received two bids. The basic criterion for selection of the bid was that, ‘those who quote the highest percentage over and above the basic rate of sand of Rs.1410/- would be selected’.

After verifying the financial and technical bid, CMD had reported that, M/s Faizal Traders Pvt. Ltd. has offered highest profit margin to KMB.

The same was put up for discussion in the 30th Board meeting (8th meeting of the reconstituted Board) of Kerala maritime Board held on 15th January, 2024 vide Agenda no: 33.

**The Board, after detailed discussion, has decided to award the project for setting up of a sand purification plant to M/s Faizal Traders Private Limited and authorised CEO enter into a legal agreement with suitable conditions for establishing the plant at Azhikkal.**

Signed by **Shine A Haq**  
Shine A Haq  
**Chief Executive officer/Member Secretary**  
Date: 31-01-2024 10:25:49



## Board Order

HOKMB-TVM/76/2024-C3 (Devp)

**Sub : Vadakara Sand rate fixation reg**

The rate of dredging material at Vadakara was Rs.1590/- per ton. Request was received from Vadakara MLA, and the manual dredging labourers of Vadakara port to lower down the sand rate so that the sale may increase and they get more income. On the basis of this request, a meeting was convened by Hon. Minister of Ports and Hon. Minister of Local Self Government Department with the manual dredging labourers and it was decided to reduce the sand rate to Rs.1200/-per ton for 6 months on an experimental basis and to review the price after 6 months and government issued orders accordingly.

A review has been undertaken regarding the sale and the income generated by KMB comparing the sales preceeding and succeeding the change in price. On review it could be found that even though the sale increased by 6,684 ton, the revenue of KMB decreased by Rs.35, 63,760/-. The case was examined and decided to recommend to Government to increase the price of the sand by Rs.200/ton with immediate effect and fix the sale rate at Rs.1400/-per ton.

The same was put up for discussion in the 30th Board meeting (8th meeting of the reconstituted Board) of Kerala Maritime Board held on 15th January, 2024 vide Agenda no: 32.

**The Board, after discussion, has decided to ratify the action taken to propose, the increase of the sale rate of sand by Rs.200/- per ton, to government,**

**Shine A Haq**

**Chief Executive Officer/  
Member Secretary**

Signed by

Shine A Haq

Date: 31-01-2024 10:22:29



# KERALA MARITIME BOARD

(A Statutory Board of Govt. of Kerala)

Head Office: TC XXII/1666 (4&5), 1<sup>st</sup> Floor, Mulamoottil Building,  
Pipinmoodu, Sasthamangalam, Thiruvananthapuram – 695010, Tel: 04712910040

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NO  
TO  
DRUGS

## Board Order as per the Decision No. 17 of 30<sup>th</sup> Kerala Maritime Board Meeting (8<sup>th</sup> Reconstituted Board)

No: 3559/2019-C1(Devp)

Date: 30/01/2024

In connection with the development of ports under KMB by tie up with various agencies, Kerala Govt./ Port Department was executed one MOU with *Port of Rotterdam* for preparation of Master Plan providing technical assistance and conducting some studies like Port development, Port management & Operation, Development and strengthening of Logistics Park, Joint projects, cooperation. As per the MOU they agreed to provide services like Analysis of current situation, Scenario drafting, Scenario forecasting, Implication for ports, Institutional analysis, Advise on strategy, site visit etc. And they have intimated that, they will charge 2,26,000 Euros (nearly 2 Corers of Indian rupees) for their services.

As per the Decision No. 8 of 27<sup>th</sup> Kerala Maritime Board Meeting (5<sup>th</sup> Reconstituted Board) the board resolved to approve the proposal for preparation of Master Plan for all the non major ports, which is currently under the consideration of Govt. of Kerala for a final decision.

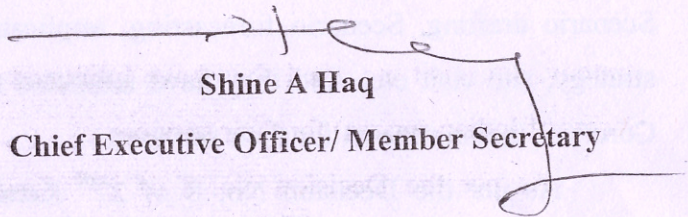
The Eurasian Business Council has submitted a proposal for conducting a study on ports in Kerala. Their intension to have tie up with KMB/ Port department for development of various ports and for connecting Russian sea ports with some of the non-major ports of KMB. Eurasian Business Council shall extend necessary technical & financial assistance for the development of ports and connecting our ports with Russian Ports. . Before taking further action in this matter, they requested to sign a formal MOU without any legal obligation on either side. Accordingly a Memorandum of Understanding (MOU) has been drafted by Eurasian Business Council in consultation with KMB and it was forwarded to Govt. for their legal opinion and formal approval for execution.

Under the circumstances the proposal for conducting a study on ports in Kerala from the Russian Federation seems to be better since they will provide technical and financial support free of cost as per their offer. The proposals have been submitted in such a way that there is no financial impact on the government or the board. In this situation, a policy decision has to be taken whether to go ahead with the agreement of the Port of Rotterdam in preparation of Master Plan for all the non major ports, which will cost around Rs.2 crores.



The same was put up for discussion in the 30<sup>th</sup> Kerala Maritime Board Meeting (8<sup>th</sup> Reconstituted Board) held on 15<sup>th</sup> January, 2024 vide **Agenda No. 22** for recommending further action, whether to go ahead with the agreement of the Port of Rotor Dam in preparation of Master Plan for all the non major ports

**The Board discussed the matter in detail**, and decided that since the proposal from Port of Rotterdam involves huge financial liability to the KMB without any significant gain, proposal for entering into MOU with Port of Rotterdam may not be pursued. **After examining all the factors relating to this subject, 30<sup>th</sup> Kerala Maritime Board unanimously, decided not to go ahead with the proposal to execute an MOU with Rotterdam and report the same to Government, also decided further to go ahead with the execution of MOU with Eurasian Business Council, since they are offering technical and financial assistance to KMB for development of non major ports.**

  
**Shine A Haq**  
**Chief Executive Officer/ Member Secretary**

1.2



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## Board Order

No:-D2-4462/2021

Dated:-<sup>31</sup>/01/2024

Sub : Kerala Maritime Board- Revamping of existing Web site of Kerala Maritime Board– Extension of agreement - Regarding.

The 23<sup>rd</sup> Kerala Maritime Board meeting unanimously resolved to entrust the Project named Revamping of existing website of Kerala Maritime Board to M/s. ULCCS. Accordingly, Administrative Sanction was accorded from Government for an amount of Rs. 32,61,000/- vide GO(Rt) No. 696/2022/F&PD dtd.22/10/2022 on the basis of the proposal submitted from M/s. ULCCS. After completing the phase 1 of the above project the website was launched on 22/07/2023.

The phase 2 of the project includes resource augmentation of the technical support for three applications of [www.portinfo.kerala.gov.in](http://www.portinfo.kerala.gov.in) (Dredging, Inland vessel, Landing & Shipping application) and its period of completion is proposed as 6 months. Among the three modules revamping Dredging module is taken as first priority, since dredging is the main revenue of Kerala Maritime board.

The developer was forwarded to begin from the scratch due to the unavailability of compatible source code received from M/s. C-Dit. Since the development starts from the scratch, the proposed project duration of the revamping the module in the phases of the project get prolonged. So the developer requested an extension of additional six months from the date of expiry of principle agreement vide their letter no. ULCCS/ULTS/ADM/2023-24/2018 dtd.03/08/2023. Accordingly a supplementary agreement was executed on 28/08/2023 with extension period as 24/02/2024.

The penalty clause is excluded from the principle agreement, since the project being a resource augmentation one. On considering the above facts & taking account of the urgent launching of the Dredging application module of Kerala Maritime Board agreed to the above

modification sought by the developer & signed the supplementary agreement for the progressive movement of the project.

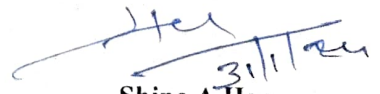
After completing the User Acceptance Testing (UAT) of the dredging module, recently revamped application module was launched & made available to the public through the Amazon Web Services cloud server platform on 22/11/2023 onwards. The remaining two modules are modified by incorporating the present scenarios and its revamping is in progress.

The Administrative Sanction pertaining to the above Project is for an amount of 32.61 lakhs only. The total expenditure incurred for the above project comes to Rs. 29,46,407.75 after the Phase I & the Resource augmentation allotted for the revamping of dredging module in Phase II. Additional resources augmentation will be essential for the revamping development of the remaining two modules (Inland vessel, Landing & Shipping application) as the phase 2 of the project. Hence a revised proposal along with estimated amount proposed for total resource augmentation for complying the phase 2 is urgently needed from the developer in order to get existing Administrative Sanction to be revised.

The same was put up for discussion of 30th Board Meeting (8th meeting of reconstituted Board) of Kerala Maritime Board held on 15/01/2024

**The Board after discussion has decoded the following**

1. Ratified the action of the CEO for executing supplementary agreement with ULCC IT wing, with suitable clauses for extension of period of the project, exemption from penalty and project cost enhancement
2. Request for a revised Administrative Sanction from the Government after collecting the revised proposal of the developer for the successful completion of the remaining modules.

  
Shine A Haq

Chief Executive Officer/Member Secretary





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HOKMB-TVM/682/2023-B2

05-02-2024

## Board Order

Subsequent on the arrest of Sri.V.V.Prasad in Tanur Boat Tragedy, he was suspended from service with immediate effect vide Office Order HOKMB-TVM/682/2023-B2 dated 16/06/2023. The act of suspending Sri.V.V.Prasad by the former Chief Executive Officer was ratified by the Board in its 28th Meeting. On 13/09/2023, Sri.V.V..Prasad submitted a representation before the Chairman, Kerala Maritime Board and the Chief Executive Officer, requesting to re-instate him in service. In this case, Police Department has already asked for prosecution sanction and the decision has already been communicated to Government. Service Rules do not specify to keep an employee under suspension if he is charged with a criminal offense. Keeping an employee in prolonged suspension will also affect the smooth functioning of Kerala Maritime Board. Verdict in Court Cases like Ajaykumar Choudhary Vs Union of India also restricts the appointing authority from suspending an Officer indiscriminately having involved in the Criminal Case. Even though the tragic incident has resulted in loss of several precious lives, there is no point in keeping the employee outside the organization since the Charge Sheet has been filed and prosecution sanction has already been given. Therefore, considering all the factors mentioned above, as per this Office Order No. HOKMB-TVM/682/2023-B2 dated 01/11/2023, he was re-instated in service and posted as Senior Port Conservator, Azhikkal, subject to the final Verdict of the Case and subject to the ratification of Kerala Maritime Board.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted Board) of Kerala maritime Board held on 15.1.2024 vide Agenda no., 18.

***The board after discussion has decided to ratify the action of CEO of ordering re-instatement of Shri. V.V.Prasad in service.***

**Chief Executive Officer/Member secretary**

Signed by

Shine A Haq

Date: 05-02-2024 15:46:31



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HOKMB-TVM/207/2023-B2

05-02-2024

## Board Order

The Staff Quarters of erstwhile Port Department at Kollam and Kozhikode districts are being allotted by the Chief Hydrographer, Hydrographic Survey Wing, Thiruvananthapuram. As per this Office Ir. No.No.HOKMB-TVM/207/2023-B2 dated 15/03/2023, instruction has been given to the Chief Hydrographer and Chief Engineer, HED to remit the House Rent Allowance in the General Fund of Kerala Maritime Board after deducting the said amount from the salary of the employees who were allotted Staff quarters. The Chief Hydrographer sought clarification from Government in the matter. As per Ir.No.D1/111/2023/F&PD dated 01/09/2023, Government have informed that hence Chief Hydrographer is dealing with the administrative matters including allotment of Quarters and further the expenditure required for the repair and maintenance of Staff Quarters are being met from the Plan Fund, the HRA deducted from the salary of the employees of Hydrographic Survey Wing should be remitted to the corresponding Government Head.

The Land, properties and other assets of erstwhile Port Department are now vested with the Kerala Maritime Board as per Section 16(a) of the Kerala Maritime Board Act 2017. The Staff quarters are now occupied by the ministerial staff of KMB as well as the Harbour Engineering Department and Hydrographic Departments. Since the staff quarters of erstwhile Port Department are legally vested with the KMB, allotment of quarters to the employees of other departments by them are legally not tenable. Not only that, the staff of these departments are to be in par with the employees of other departments who are eligible to get the staff quarters from general pool. Providing special status to the employees of these departments are not fair and logical.

Considering the above matters, as per Ir.No. HOKM-TVM/207/2023-B2 Government have been informed that KMB proposes to get the staff quarters vacated in a phased manner, keeping the facility to the minimum staff required for round the clock port activities. It was also requested to instruct the heads of Harbour Engineering and Hydrographic Departments, not to allot staff quarters to their employees in future and take steps to get the occupied quarters vacant.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted Board) of Kerala maritime Board held on 15.1.2024 vide Agenda no., 13.

***The board after discussion has decided to:***

- 1.Ratify the action of CEO in sending letter to Government to instruct the heads of Hydrographic Survey Wing and Harbour Engineering Department to get the occupied quarters vacated and not to allot staff quarters in future,***
- 2.Intimate them to remit the HRA/license fees, etc recovered from the pay of employees to the General fund of KMB and to request government to revise the order since the current owner of all such quarters is KMB by virtue of vesting of properties as per section 16 of KMB Act.***

**Chief Executive Officer/Member secretary**

Signed by

Shine A Haq

Date: 05-02-2024 16:58:02



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HOKMB-TVM/186/2024-B2

06-02-2024

## Board Order

As per this Office Circular No. B2-05/2022 dated 22/11/2023, the Chief Executive Officer issued Orders fixing monetary limits, not exceeding Rs.3000/-, for arranging celebrations advised by Government like Keralappiravi, Constitution Day etc by the Port Officers from the General Fund of Kerala Maritime Board, in order to ensure uniformity among them. It was also directed to provide a remuneration not exceeding Rs. 2500/- while inviting famous persons for delivering speech and for conducting classes.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted Board) of Kerala maritime Board held on 15.1.2024 vide Agenda no., 12.

***The board after discussion ratified the action of CEO fixing monetary limits for various celebrations under KMB***

**Chief Executive Officer/Member secretary**

Signed by

Shine A Haq

Date: 06-02-2024 17:38:11



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HOKMB-TVM/181/2023-B1 (Esmt)

05-02-2024

## Board Order

As per the Kerala Maritime Board Act 2017, the Kerala Maritime Board has been constituted and now the appointment has to be done by the Kerala Maritime Board. For this, the Organogram of the Kerala Maritime Board has to be approved and the appointment process to be done as per the special rule of KMB. In this regard, the draft Organogram has been approved by the 28th Kerala Maritime Board meeting and submitted to the government for approval. Until then , necessary employees need to be appointed on temporary basis for the smooth functioning of the Board. Now service of a watchman is very essential for carrying out the duties of the new office functioning at Sasthamangalam. In the Organogram , it is proposed to hire the service of security from KEXCON as per the direction of Government of Kerala from time to time . Also a government circular exists directing that the recruitment of security should be done through KEXCON.

The same was put up for discussion in the 30<sup>th</sup> Board meeting (8<sup>th</sup> meeting of the reconstituted Board) of Kerala maritime Board held on 15.1.2024 vide Agenda no., 29.

***The board after discussion has decided to recruit a watchman in the new office of KMB Head Quarters through KEXCON.***

Shine A Haq  
Member Secretary/Chief Executive Officer  
Signed by  
Shine A Haq  
Date: 05-02-2024 15:01:12